

## Winthrop Finance Commission Minutes

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Date: Thursday, April 24, 2025, at 6:00pm  
Attendees: TOW: Sarah Johnson (SJ), Matt Rhodes (MR), Brendan Carritte (BC), Kathy Hickey (KH)  
FC: Karin Chavis (KC), Joe Hanlon (JH), Shannon Poulos (SP), Hannah Belcher (HB), Max Tassinari (MT), John DaRos (JD)  
Absent: John Macero, William Gault, Matt Gorzkowicz, Brent Farrell  
Other: Suzanne Swope (SS), Carole Mietzsch (CM)

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Meeting called to order at 6:07 pm by KC

Rollcall vote completed by KC. All present except individuals noted above.

No quorum, will not take any votes on accepting minutes from previous meetings

*Presentation & Discussion: Council on Aging, by Matt Rhodes*

- Review of goals/accomplishments: expanding transportation support/options; monthly behavioral health office hours; CLEAR team & N. Grid help with heat/fuel assistance; increasing volunteers
- Goals to increase use of kitchen/meal-based programming; provide on-site tax prep (via CAPIC)
- Request to increase hours of 2 staff (both already benefits eligible) from 21 to 24 and 11.5 to 16 hours
- Grant funding heavily utilized for programming; \$35k for van driver, \$8k for asst. director from revolving fund

*Presentation & Discussion: Treasurer/Collector by Brendan Carritte*

- Review of goals/accomplishments: fully staffed & cross trained; working on improving process for waterways fees
- Office handles massive amounts of mailing largely due to legal notification requirements
- Recommend looking at fees annually to ensure costs are covered (parking stickers cost us \$3/ea)
- Discussion of overdue water/sewer and tax bill by Winthrop Golf Course

*Presentation & Discussion: Assessor's office by Kathy Hickey*

- Review of goals/accomplishments: Kathy promoted; \$407K in new growth last year; office being fully cross trained; increasing number of transactions completed digitally; increasing use of technology for inspections (i.e., aerial photos)
- New growth = added living space square footage
- Discussion on upcoming adjustments needed for ADUs as those regulations are implemented

*Various discussion points amongst the members included:*

- Highlighted lack of requested information from the schools for meeting next week; need ALL information in excel files to accurately view and understand data
- Discussion on the need to be collaborative to protect parking, zoning, etc.

JD motioned to adjourn; MT seconded. Approved by all present members.

Meeting adjourned at 7:37.