



WINTHROP MASSACHUSETTS

Department of Public Works

Date Application

Received: _____

PLEASE PRINT

Permit Application for Street Excavation, Underground Utility Repair, Street or Sidewalk Obstruction, or Driveway Installation or Repair

In accordance with the provisions of Massachusetts General Law and subject to regulations adopted by the Town Council of The Town of Winthrop, this application is hereby made for a permit to open, occupy, use and/or obstruct a portion of public street and/or sidewalk.

CONTRACTOR EMAIL: _____

PART A: Owner Information

(i.e. property owner, public utility, etc. for whom the work is being performed))

Owners Name: _____

Company, Corporation or Individual

Owners Address: _____

Street Number and Address

City/Town, State,, Zip Code

Business Phone: _____

Emergency Phone: _____

Contact: _____

Name of individual responsible for project if other than owner

Email: _____

PART B: Contractor Information

Company, Corporation or Individual

Company Name: _____

Company Address: _____

Street Number and Address

City/Town, State,, Zip Code

Business Phone: _____

Emergency Phone: _____

Contact: _____

Name of individual responsible for project if other than owner

Email: _____

PART C: Permit Type

Permit Type: Check all that apply

Public Street

Public Sidewalk

Open/Excavate

Open/Excavate

Occupy/Use

Occupy/Use

Obstruct

Obstruct

PART D: Description of Work

Provide a complete and accurate description of all work to be performed under this permit if the work is of an emergency nature, be sure to state the cause and the nature of the emergency. For companies that classify emergencies by Type, please indicate the classification of any proposed emergency work.

Purpose: _____

PART E: Location of Work

Street(s) _____

Identify the street or streets to be worked on by name

Beginning at: _____

Closest actual street number and address

Ending at: _____

Closest actual street number and address

PART G: Nature of Work

Emergency Work

Non-Emergency Work

PART F: Scale of Project

Dimensions: Depth: _____ ft. Width: _____ ft.

Length: _____ ft. Total Square Footage: _____ sq. ft.
= Length X Width

NOTICE: For large scale projects (over 300 sq. ft.), applicants MUST submit a detailed list of areas to be affected. This MUST include the total square footage of the areas to be excavated as well as a copy of any sealed drawings and/or plans or street maps indicating the location of this work to be performed.

PART H: Dates of Work No Work before 7 am or After 4 pm Except for Emergency Work

Part 1

Dates of Work

Start Date: _____
Month/Day/Year

Finish Date: _____
Month/Day/Year

Part 2

Time of Work

Start: _____ AM PM

Finish: _____ AM PM

NOTICE: Applicants must abide by The Town of Winthrop NOISE REGULATIONS and all other applicable bylaws controlling the conduct in public streets. No Permit will be issued that is not in compliance with the same with regard to the hours during which work may be performed and the DBA.