

# TOWN OF WINTHROP 2021 ANNUAL TOWN REPORT



FISCAL YEAR 2021

JULY 1, 2020  
THROUGH  
JUNE 30, 2021

Allen E. Maruzzi, Chairman  
Paolo Franzese  
Diane Macken

Stephen J. Roche,  
Deputy Assessor

Telephone:	617/846-2716
Facsimile	617/846-4780

**Town of Winthrop**  
MASSACHUSETTS

*Board of Assessors*

One Metcalf Square  
Town Hall - Room 1  
Winthrop, Massachusetts 02152



**THE BOARD OF ASSESSORS RESPECTFULLY SUBMITS THE FOLLOWING  
REPORTS FOR FISCAL YEAR 2021**

**ASSESSMENT/CLASSIFICATION REPORT as of January 1, 2020**  
**Fiscal Year 2021**

Property Type	Parcel Count	Class1 Residential	Class2 Open Space	Class3 Commercial	Class4 Industrial	Class5 Pers Prop
101	2,300	1,152,873,585				
102	1,346	448,237,700				
MISC 103,109	33	19,131,200				
104	1,177	698,592,000				
105	217	147,494,400				
111-125	92	116,072,300				
130-32,106	151	7,722,200				
200-231	2		82,100			
300-393	189			110,197,800		
400-442	15				4,279,800	
450-452	0				0	
CH 61 LAND	0	0	0	0		
CH 61A LAND	0	0	0	0		
CH 61B LAND	0	0	0	0		
012-043	46	13,587,904	0	14,421,996	0	
501	155					2,009,140
502	83					3,079,080
503	0					0
504	2					25,434,290
505	1					2,001,600
506	1					3,980,500
508	4					1,401,430
550-552	0					0
<b>TOTALS</b>	<b>5,814</b>	<b>2,603,711,289</b>	<b>82,100</b>	<b>124,619,796</b>	<b>4,279,800</b>	<b>37,906,040</b>
<b>Real and Personal Property Total Value</b>						<b>2,770,599,025</b>
<b>Exempt Parcel Count &amp; Value</b>					<b>133</b>	<b>246,247,400</b>

For CH 61, 61A and 61B Land: enter the mixed use parcel count in the left-hand box, and enter the 100% Chapter land parcel count in the right-hand box.

**Signatures**

**Board of Assessors**

Stephen J Roche, Deputy Assessor , Winthrop , sroche@town.winthrop.ma.us 617-846-2716 | 11/19/2020 11:26 AM

Comment: Signed with Authorization from the Board of Assessors

**Comments**

No comments to display.

**Documents**

Documents have been uploaded.

NOTE : The Information was Approved on 11/20/2020

**SCHEDULE OL-1  
 OVERLAY WORKSHEET - Fiscal Year 2021**

<b>Overlay Available</b>					
1. Overlay Balance as of 6/30/2020	205,325.54				
2. Overlay from FY 2021 (Tax Rate Recap Page 2 lld)	169,344.18				
3. Overlay Balance Available (Add lines 1 and 2)	<u>374,669.72</u>				
<b>Overlay Use</b>					
4. Overlay Transferred to Overlay Surplus after 7/1/2020	0.00				
5. Other Overlay Charges after 7/1/2020	596.93				
6. 5 year Average Abatements And Exemptions Granted thru 6/30/2020.	165,383.78		FY 2020	FY 2018	FY 2017
7. Overlay Balance Needed (Add lines 4 thru 6)	<u>165,980.71</u>	152,645.19	168,651.72	165,020.15	168,391.57
			5-year average FY 2016 to FY 2020		
					<u>172,210.29</u>
8. Overlay Balance Available in excess of Overlay Balance Needed (negative indicates a Shortfall) (subtract line 7 from line 3)	<u>208,689.01</u>				<u>165,383.78</u>
<b>Potential Future Liabilities</b>					
9. Real Estate Tax Receivables as of 6/30/2020	950,742.72				
10. Personal Property Tax Receivables as of 6/30/2020	43,216.52				
11. Pending ATB or Court decision(s)	48,814.00				
12. Total Potential Future Liabilities	<u>1,042,773.24</u>				

**Signatures**

**Accounting Officer**  
 Robert Powers, Assistant CFO, Winthrop, rpowers@town.winthrop.ma.us 617-846-1077 | 11/25/2020 9:38 AM

**Assessor**  
 Stephen J Roche, Deputy Assessor, Winthrop, sroche@town.winthrop.ma.us 617-846-2716 | 11/25/2020 9:39 AM

Comment: BOA SIGNATORY AUTHORIZATION ON FILE

**Documents**

No documents have been uploaded.

NOTE : The information was Approved on 12/14/2020

**TAX RATE RECAPITULATION**  
**Fiscal Year 2021**

**I. TAX RATE SUMMARY**

la. Total amount to be raised (from page 2, IIe)	\$ 68,298,240.22
lb. Total estimated receipts and other revenue sources (from page 2, IIIe)	33,167,044.59
lc. Tax Levy (la minus lb)	\$ 35,131,195.63
ld. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) lc above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	93.9765	33,015,068.06	2,603,711,289.00	12.68	33,015,059.14
Net of Exempt					
Open Space	0.0030	1,053.94	82,100.00	12.68	1,041.03
Commercial	4.4979	1,580,166.05	124,619,796.00	12.68	1,580,179.01
Net of Exempt					
Industrial	0.1545	54,277.70	4,279,800.00	12.68	54,267.86
<b>SUBTOTAL</b>	<b>98.6319</b>		<b>2,732,692,985.00</b>		<b>34,650,547.04</b>
Personal	1.3681	480,629.89	37,906,040.00	12.68	480,648.59
<b>TOTAL</b>	<b>100.0000</b>		<b>2,770,599,025.00</b>		<b>35,131,195.63</b>

MUST EQUAL 1C

**Assessors**

Paolo Franzese, Assessor, Winthrop, pfranzese@town.winthrop.ma.us 617-846-2716 | 12/2/2020 1:57 PM

**Comment:**

Stephen J Roche, Deputy Assessor, Winthrop, sroche@town.winthrop.ma.us 617-846-2716 | 12/1/2020 3:43 PM

Comment: BOA SIGNATURE AUTHORIZATION ON FILE

Allen E. Maruzzi, Assessor, Winthrop, amaruzzi@town.winthrop.ma.us 617-846-2716 | 12/1/2020 4:16 PM

Comment: BOA CHAIRMAN

Diane Macken, Assessor, Winthrop, dmacken@town.winthrop.ma.us 617-846-2716 | 12/2/2020 9:33 AM

Comment: WINTHROP BOA MEMBER

Do Not Write Below This Line --- For Department of Revenue Use Only

**Reviewed By:** Susan Whouley  
**Date:** 12/14/2020  
**Approved:** Thomas Guilfoyle  
**Director of Accounts:** Mary Jane Handy

NOTE : The information was Approved on 12/14/2020

**TAX RATE RECAPITULATION**

**Fiscal Year 2021**

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*Jane Jane Hanby*

NOTE : The information was Approved on 12/14/2020

**TAX RATE RECAPITULATION**  
**Fiscal Year 2021**

**II. Amounts to be raised**

IIa. Appropriations (col.(b) through col.(g) from page 4)		<u>67,065,155.44</u>
IIb. Other amounts to be raised		
1. Amounts certified for tax title purposes	0.00	
2. Debt and Interest charges not included on page 4	0.00	
3. Final Awards	0.00	
4. Total overlay deficit	0.00	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	29,133.00	
6. Revenue deficits	141,629.60	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. CPA other unappropriated/unreserved	<u>0.00</u>	
9. Snow and ice deficit Ch. 44, Sec. 31D	0.00	
10. Other :	0.00	
TOTAL IIb (Total lines 1 through 10)		<u>170,762.60</u>
IIc. State and county cherry sheet charges (C.S. 1-EC)		892,978.00
IId. Allowance for abatements and exemptions (overlay)		169,344.18
IIe. Total amount to be raised (Total IIa through IId)		<u>68,298,240.22</u>

**III. Estimated receipts and other revenue sources**

IIIa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	11,954,457.00	
2. Massachusetts school building authority payments	0.00	
TOTAL IIIa		<u>11,954,457.00</u>
IIIb. Estimated receipts - Local		
1. Local receipts not allocated (page 3, col (b) Line 24)	<u>5,973,284.30</u>	
2. Offset Receipts (Schedule A-1)	<u>0.00</u>	
3. Enterprise Funds (Schedule A-2)	<u>11,824,203.00</u>	
4. Community Preservation Funds (See Schedule A-4)	<u>0.00</u>	
TOTAL IIIb		<u>17,797,487.30</u>
IIIc. Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col (c))	<u>2,196,718.64</u>	
2. Other available funds (page 4, col (d))	<u>1,218,381.65</u>	
TOTAL IIIc		<u>3,415,100.29</u>
IIId. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash..appropriated on or before June 30, 2020	0.00	
1b. Free cash..appropriated on or after July 1, 2020	0.00	
2. Municipal light surplus	0.00	
3. Other source :	0.00	
TOTAL IIId		<u>0.00</u>
IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId)		<u>33,167,044.59</u>

**IV. Summary of total amount to be raised and total receipts from all sources**

a. Total amount to be raised (from IIe)		<u>68,298,240.22</u>
b. Total estimated receipts and other revenue sources (from IIIe)	<u>33,167,044.59</u>	
c. Total real and personal property tax levy (from Ic)	<u>35,131,195.63</u>	
d. Total receipts from all sources (total IVb plus IVc)		<u>68,298,240.22</u>

NOTE : The Information was Approved on 12/14/2020

**TAX RATE RECAPITULATION**  
**Fiscal Year 2021**

LOCAL RECEIPTS NOT ALLOCATED \*

Receipt Type Description	(a) Actual Receipts Fiscal 2020	(b) Estimated Receipts Fiscal 2021
==> 1. MOTOR VEHICLE EXCISE	2,236,325.83	2,056,342.55
2. OTHER EXCISE		
==> a.Meals	196,094.55	129,412.00
==> b.Room	129,171.04	76,125.00
==> c.Other	0.00	0.00
==> d.Cannabis	0.00	0.00
==> 3. PENALTIES AND INTEREST ON TAXES AND EXCISES	99,234.02	186,000.00
==> 4. PAYMENTS IN LIEU OF TAXES	2,181,138.52	2,307,131.00
5. CHARGES FOR SERVICES - WATER	0.00	0.00
6. CHARGES FOR SERVICES - SEWER	0.00	0.00
7. CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
8. CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00
9. OTHER CHARGES FOR SERVICES	0.00	0.00
10. FEES	289,196.42	253,000.00
a.Cannabis Impact Fee	0.00	0.00
b.Community Impact Fee Short Term Rentals	0.00	0.00
11. RENTALS	39,221.24	35,000.00
12. DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
13. DEPARTMENTAL REVENUE - LIBRARIES	0.00	0.00
14. DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00
15. DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
16. OTHER DEPARTMENTAL REVENUE	55,132.22	72,000.00
17. LICENSES AND PERMITS	440,944.10	330,773.75
18. SPECIAL ASSESSMENTS	0.00	0.00
==> 19. FINES AND FORFEITS	267,359.69	295,000.00
==> 20. INVESTMENT INCOME	205,472.33	117,500.00
==> 21. MEDICAID REIMBURSEMENT	104,909.11	100,000.00
==> 22. MISCELLANEOUS RECURRING (UPLOAD REQUIRED)	0.00	0.00
23. MISCELLANEOUS NON-RECURRING (UPLOAD REQUIRED)	156,533.30	15,000.00
<b>24. Totals</b>	<b>6,400,732.37</b>	<b>5,973,284.30</b>

**Accounting Officer**

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the above-indicated fiscal year tax rate recapitulation form by the City / Town / District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Robert Powers, Assistant CFO , Winthrop , rpowers@town.winthrop.ma.us 617-846-1077 | 12/2/2020 2:18 PM

**Comment:**

Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or departmental revolving funds per Chapter 44, Section 53E 1/2. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2021 estimated receipts to FY 2020 estimated receipts to be used in calculating the Municipal Revenue Growth Factor (MRGF).

NOTE : The Information was Approved on 12/14/2020

MASSACHUSETTS DEPARTMENT OF REVENUE  
 DIVISION OF LOCAL SERVICES  
 BUREAU OF ACCOUNTS

TAX RATE RECAPITULATION  
 Fiscal Year 2021

Winthrop  
 TOWN

City/Town or Town Meeting Dates	FY*	APPROPRIATIONS										AUTHORIZATIONS	
		(a) Total Appropriations Of Each Meeting	(b) From Raise and Appropriate **	(c) From Free Cash (See B-1)	(d) From Other Available Funds (See B-2)	(e) From Offset Receipts (See A-1)	(f) From Enterprise Funds (See A-2)	(g) From Community Preservation Funds (See A-4)	(h) *** Departmental Revolving Funds	(i) Borrowing Authorization (Other)	MEMO ONLY		
12/17/2019	2020	129,380.00	0.00	40,000.00	89,380.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09/08/2020	2021	0.00	600,795.15	0.00	-600,795.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01/21/2020	2020	325,000.00	0.00	0.00	325,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,265,000.00
02/18/2020	2020	24,316.80	0.00	0.00	24,316.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,598,250.00
03/24/2020	2020	109,102.00	0.00	0.00	109,102.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
04/07/2020	2020	85,400.00	0.00	50,000.00	35,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05/05/2020	2020	50,000.00	0.00	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06/02/2020	2020	35,325.00	0.00	35,325.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06/16/2020	2021	64,095,463.00	51,225,057.00	0.00	1,046,203.00	0.00	11,824,203.00	0.00	0.00	0.00	0.00	0.00	0.00
11/10/2020	2021	46,275.00	0.00	0.00	46,275.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06/16/2020	2021	143,500.00	0.00	0.00	143,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12/11/2019	2020	2,021,393.64	0.00	2,021,393.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>		<b>67,065,155.44</b>	<b>51,825,852.15</b>	<b>2,196,718.64</b>	<b>1,218,381.65</b>	<b>0.00</b>	<b>11,824,203.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Enter the fiscal year to which the appropriation relates.  
 \* Appropriations included in column (b) must not be reduced by local receipts or any other funding source.  
 Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.  
 \*\* Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

Clerk  
 I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.  
 Joanne DeMatto, Assistant Town Clerk, jdematto@town.winthrop.ma.us 617-846-1742 | 12/22/2020 1:49 PM  
 Comment:

NOTE : The information was Approved on 12/14/2020



# TOWN OF WINTHROP

Office of Council on Aging  
Robert A. DeLeo Winthrop Senior Center



## Council on Aging

Alice Haskell – Chair  
Nancy McHugh – Vice Chair  
Helen Haddow – Secretary  
Linda Cronin  
Theresa Cronin  
Heather Martin  
Judie VanKooiman  
Mary Vitale  
Barry Yaffe

## Staff

Kathryn L. Dixon – Director  
Matthew Rodes – Assistant Director/  
Outreach Coordinator  
Linda McGeorge – Clerical Assistant  
Patricia Stathopoulos – Clerical Assistant  
Thomas Larity – Van Driver

*Helping to provide quality community services*

### **Mission Statement**

The Council on Aging will encourage and promote, through activities, programs, and services, independence to enhance the quality of life, and the dignity of all seniors that live within the community.

### **Description of Services**

The Council on Aging is a multi-faceted agency addressing issues of concern to the senior population. At the Robert A. DeLeo Senior Center, we offer a wide array of programs and activities ranging from fitness and health classes to foreign language lessons, trips and tours around the region and much more. We also provide, and host, numerous services, including transportation to and from medical appointments, legal aid and health insurance assistance.

### **COVID-19**

While the Senior Center remained closed to the public throughout FY2020, we continued to provide services to those in need. Working with the Winthrop Community Food Pantry and Meals on Wheels we ensured delivery of fresh groceries and hot meals to hundreds of seniors in Winthrop. We also continued making wellness calls to those in the community aged 75 and above with the help of the Winthrop Medical Reserve Corps. Additionally, while our transportation program was not fully operational, the Senior Van provided rides to priority medical appointments.

As the vaccine rollout began in the Winter, many seniors needed assistance navigating the State's online booking process. With the support of volunteers, we were able to schedule vaccination appointments for many seniors in Town. The Senior Center also served as a location for COVID vaccine clinics conducted by the Winthrop Health Department, and COA staff helped to schedule vaccines for homebound seniors.

### **Meals on Wheels**

Meals on Wheels, operated by Mystic Valley Elder Services, has continued to provide hot, nutritious meals to seniors throughout the pandemic.

### **Volunteers**

Volunteers support the Senior Center's operations a great deal. When the Senior Center is open, they teach classes, visit with homebound seniors, drive seniors to medical appointments and much more. Volunteers have continued to be an integral part of the Senior Center during the pandemic. They have made thousands of wellness calls to seniors, delivered food and medicines to the homebound, continued to provide SHINE counseling services over the phone, and supported the Senior Center staff in administrative tasks. We would not be able to provide all the programs, activities and services that we do, if it were not for volunteers and we are incredibly grateful for their dedication and support during the past year.

### **Looking Ahead**

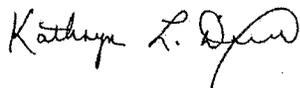
We were pleased to be able to reopen the Senior Center in July 2021. We continue taking precautions to ensure the health and safety of all participants and look forward to adding more programs and activities to the schedule when it is safe to do so.

The Council on Aging is committed to staying on the cutting edge of senior care by providing Winthrop's seniors with a warm, inviting, safe place to go and be a part of an engaging and healthy environment. As the senior population continues to grow – in three years, the last members of the Baby Boomer generation will have reached the age of 60 – it is imperative that we have the budget and resources available to effectively serve an ever-growing segment of our community.

Currently, the Senior Center is staffed by a full-time Director, and full-time Assistant Director/Outreach Coordinator. We also have two part-time Clerical Assistants as well as a part-time Van Driver whose position is grant funded.

Thank you to all in the community who have supported the endeavors of the Council on Aging during this past year. While it has been challenging, we are pleased to have met these challenges head on while continuing our mission to serve Winthrop's seniors in these unique and demanding times.

Respectfully submitted,



Kathryn L. Dixon  
Director



TOWN OF WINTHROP  
DEPARTMENT OF PUBLIC WORKS  
FY 2021 ANNUAL REPORT

To the Town Manager, Town Council and the Citizens of the Town of Winthrop:

The Department of Public Works (DPW) is pleased to submit this annual report. The department is happy to announce that the Center Business District project that is replacing all three utilities (water, sewer, and drain) in the Center Business District in addition to the reconstruction of all roads and sidewalks within the project limits is nearing completion. The Palmyra / Crescent Street Sewer replacement project was also administered in-house and completed this year within budget and on schedule. The Department also continues to make good progress on the Radio Read Meter Project which, when complete, will have replaced approximately 4,500 aged water meters over a 7-year period while converting to a radio read system that has increased customer service, reduced unaccounted for water, and offers the ability of a more frequent billing cycle to be consistent with other utilities. The engineering and design work for the next phase of the Ingleside park drainage upgrades has undergone a feasibility study and the Town continues work to secure a funding source for the construction phase of this project. We also remain committed to working to identify a funding source to engineer and design a drainage and water main replacement project in the Morton Street area and a water main project on Bartlett Rd.

Per DEP mandate, the Water Division worked with our contractor to remove another 100 full lead water services from the water distribution system and will remain committed to this goal until all lead services are removed.

The daily operations of the DPW included the following:

**TRASH and RECYLING:** The DPW manages the Town's curbside solid waste and recycling contract. The Town offers "Single Stream" recycling collection for residents. This effort is intended to make recycling easier and more convenient for our residents with hopes of increasing town-wide participation. The DPW continues to work with School staff to educate students about the proper way to recycle and the benefits that these efforts have on the environment. The Town

has entered into a new 5 year contract with Capitol Waste for the curbside pick-up of our trash and recycling. This contract differs from our previous agreement in that the Town is now fully responsible for all tipping fees. A new Solid Waste Enterprise Fund has been established as well as the implementation of a household trash fee to manage and supplement these costs. DPW staff completed daily collection of trash from public properties and business areas and continued our participation in sponsored cleanups at Yirrell and Winthrop Shore Beaches, Snake Island, and Belle Isle Marsh. The department also continued its commitment to “Keep Winthrop Clean” by replacing another fifteen old style barrels with new closed top units to help beautify the community and to deter wildlife and illegal dumping.

The annual tally is shown below:

Waste Collected by Town	54.24 tons
Waste collected by Contractor	6,219.20 tons
White Goods Collected by Contractor	150 Items collected
Single Stream Recycling Collected by Contractor	1,595.27 tons

**TREES:** The DPW’s tree staff continued to make significant progress on the backlog of work this year by removing 20 dead or dangerous trees, grinding or removing 100 stumps (by annual contract), pruning approximately 250 trees, and planting 50 new trees. The Town is working to re-establish an active tree committee to assist with planting strategies and to participate in mandated public tree hearings that need to be conducted in accordance with Mass. Law Chapter 87. We were extremely pleased that in spite of a difficult economy our residents continue to participate in the “resident-purchase-a-street-tree” program. The DPW continues to be custodians of the tree donation fund, which is a resident supported fund with the mission of purchasing trees to improve our green infrastructure. The financial report for the tree fund is as follows:

Beginning Balance	\$0.00
FY 2021 Donations	\$7,500.00
FY 2021 Expenditures	\$0.00 *All costs were paid through HWY budget
Fund Balance	\$7,500.00 *Will be expended in FY22

**HOUSEHOLD HAZARDOUS WASTE:** The DPW completed two HHW events this year on Saturday mornings in the spring and fall. The offering of curbside service for CRTs/ TV

continues to be a favorable option for our residents. While much appreciated by these residents, it greatly reduced the turn out at our weekend events. It seems clear to DPW management that the increased responsibility of the manufacturers with potentially hazardous chemicals and the public awareness with use and storage, has resulted in a continual reduction in the need for this program and further that with curbside pickup, the future may result in a reduction in the number of annual events. A summary of collected items is as follows:

Tires	12
CRT's/TV's (at DPW center)	5
Propane Tanks	3
Oil Paint	87 gallons
Waste Oil	38 gallons

**WATER:** The water division was very busy again this year. They were effective in repairing 25 service leaks and relaying 100 old lead and partial lead services with new copper services. The division also replaced 6 fire hydrants, repaired 5 others and re-painted 70. The division responded to and repaired 18 water main breaks. Another 1,000 water meters have been replaced as part of the new Radio Read Project and all 4,500 R/F modules have been deployed and are communicating to the new Fixed-Based System. The division also completed another 2 phases of the uni-directional valve exercising and water main flushing program, now in its fourteenth year.

**SEWER:** The sewer division worked to ensure continuous full-service operation including daily service to 3 large dual pump stations and 2 smaller ejector pits. We also responded to 42 blockage calls. The department continues to work with our consultant Woodard & Curran to couple sewer main and water main upgrades through MWRA reimbursement and low interest funding. These efforts have enabled the repair of aged and misaligned sewer main as part of our commitment to infrastructure improvements throughout town. The following additional items were completed:

Blockage calls	42 (24 emergency responses and 18 regular)
Main Video (by MWRA/Contractor)	2500 feet
Pipe cleaning	2500 feet
Catch Basins / MH's – replaced / repaired	94
Catch basins / MH's - cleaned	123
Sewer Lateral Repairs	14

Management of the storm water system and compliance with new state and federal regulations continues to be a significant concern for the division as the number of failed structures seems to increase exponentially each year and the increasing and stringent permit regulations for storm water discharge by the Federal Government has substantially increased the budgetary needs of the department. We are still investigating the feasibility of creating a Storm Water Enterprise Fund to contend with the rising costs that are required to remain compliant.

**PARKS AND GROUNDS:** The parks and grounds division continues to struggle as labor needs continue to be an issue. The current staffing for all of the building grounds, cemeteries, parks, beaches and public ways is approximately 150 man-hours per week, which is spread over twelve parks (Ingleside, Hannaford, Coughlin, Crest Ave., Pond Street, Lewis Lake, Daws Playground, Massa Playground, Pico Park, Cellucci Field, Veteran’s Field, Miller Field) six town buildings (DPW, Town Hall, Police Station, Library, Senior Center, Animal Control Garage), four schools (High School, Middle School, Gorman Fort Banks, and Cummings School), miscellaneous street rights of way/road islands (Town Center, Summit Avenue, Cottage Park Road, Thornton Park, Villa Ave, Snow walkways) and other public (Banks Street Lot, Old Town garage lot). The Department has built a strong relationship with the Beautification Committee and hopes to team up with volunteers, the Sheriff’s Dept. and other support groups to help meet the shortage of DPW labor while trying to address some of the unmet needs at our parks, cemeteries, and public grounds. The DPW is also committed to working closely with the schools and the Parks and Recreation Department to improve efficiencies, where possible.

**CEMETERY:** The Cemetery Division of the DPW continues to struggle to meet the needs of all grounds related work orders and new interment orders given staffing and budget limitations. The department installed new wooden guardrail at the Belle Isle Section to compliment the recently installed granite curbing at this location. The figures for sales, foundations, and interments in the Winthrop Cemetery in the Fiscal year 2021 is as follows:

Number of Interments	130 (94 Regular / 36 Cremation)
Number of Foundations	39
Number of Single Graves sold	33
Number of Lots sold	6

## **FINANCIAL REPORT**

### **RECEIPTS:**

Sale of land	\$50,625.00
Perpetual Care	\$17,550.00
Interments	\$75,250.00
Foundations	\$8,940.00
Non Residents	\$0.00
Saturday Charge	\$9,100.00
<b>TOTAL</b>	<b>\$161,465</b>

**STREETS and SIDEWALKS:** Crews working on our streets and sidewalks were extremely busy this year, replacing another 10,000 square yards of unsafe concrete sidewalks and replacing over 100 street name and other traffic control signs. The department installed another 1,000 lf of wooden guardrail throughout the Town. Our staff deployed approximately 600 tons of asphalt for repairing potholes. The street centerlines were repainted and 25 High Visibility (Blue) and 110 Regular (White Stripes Only) crosswalks were painted. The department also continues to manage the repair and maintenance of all street lights and traffic signals.

**SNOW PLOW and REMOVAL OPERATIONS:** Snow & ice operations continue to take its toll on aged plow and salting trucks. There were 5 plowable events and numerous salting events during the past winter. Approximately 2,500 tons of salt was applied to our roads to keep them safe and passable.

**MECHANICS:** The DPW continues to maintain the Town's 80 pieces of DPW equipment and vehicles as well as vehicles from the Police, Fire, Cemetery, Recreation, Senior Center, Inspectional Services and Board of Health vehicles. The town fueling system went through additional upgrades replacing several aged fuel containment and dispensing components.

**BUSINESS OFFICE/ADMINISTRATION:** All Billing (water/sewer), permits (road opening, sidewalk occupation, etc.) trash/recycling calls, requests, and questions from the public were handled. The DPW increased use of the Town's web site by producing web bulletins and by regularly updating our web page. DPW was very fortunate to work closely with the Town's Beautification Committee, Public Safety Committee, the Financial Team, the Site Plan Review Committee, the Tree Committee, the Emergency Management Team and the Harbor Plan Committee as well as the Planning Board, Zoning Board and the Conservation Commission. The

DPW obtained or retained licenses/permits to operate the radios (FCC), the streets (Mass. Highway), the sewers (MWRA connection permit), and the water distribution system (DEP), as well as ongoing education and technical training for employee safety and certification requirements.

Fiscal year 2021 was another year with significant stress for the DPW. It is clear that the department's re-organization has proven essential to allowing operations to continue in the face of continuing staff and budget reductions. It is also clear that even fairly small events or multiple events can strain the operation and threaten the ability to maintain high levels of service. A successful future will rely on making sustainable choices and decisions, large and small, and will without doubt increase our reliance on fees and grants as well as more frequent use of volunteers and court provided worker programs. The most obvious long-term concern is labor reduction and maintaining a commitment to investing in the Capital Equipment and Capital Infrastructure Plans. The department is optimistic and excited to continue infrastructure and roadway improvements through Ch. 90 and MWRA programs while targeting specific areas that will improve reliable performance and reduce operations and MWRA assessment costs.

We believe that our aggressive catch basin cleaning and street sweeping programs have greatly improved the appearance of the Town and our impact on our surrounding waterways. We were also very encouraged by our out-reach efforts with both the Fort Banks and Cumming School classes and hope that some seeds will take root in the form of future recyclers and tree savvy youth. We remain optimistic about the benefits of single stream recycling and hope that the sidewalk replacement program will continue to be funded as there are still many sidewalks in need of replacement. We were fortunate to work with many of the community's youth as participants in the MassPort summer jobs series as well as with some very gifted senior residents who participated in the Senior Tax Abatement program. We are also very grateful for the support of the residents who have helped build our bench and barrel sponsorship programs, as well as the many donations received for street trees.

We believe the DPW team continues to improve and to meet the goals of a more professional, more responsive, and cost-effective department. The management wishes to publicly thank the employees for their labor and dedication, both in response to emergencies and their everyday effort.

Respectfully submitted,  
Steven R. Calla  
Director of Public Works

WINTHROP HOUSING AUTHORITY  
ANNUAL REPORT  
2021

TO THE CITIZENS OF  
WINTHROP MASSACHUSETTS

The Winthrop Housing Authority meets regularly at its Executive Offices at 9 Golden Drive, on the fourth Monday of each month at 7:00 PM. Special meetings are held when necessary to act on pertinent matters. Meeting Notices and agendas are posted in accordance with M.G.L. Chapter 30A, Sections 18-25, as amended due to COVID-19 State of Emergency and conducted from Remote locations until further notice; coordinates for public access can be found on meeting notices.

Board Members serve as follows:

Peter A. Caggiano, Chairman, Governor's Appointee  
Frederick Silck III, Vice Chairman  
Richard D. Honan  
Frank R. Ferrara  
Peter T. Gill

Chapter 200 of the Acts of 1948 was enacted by the Commonwealth of Massachusetts' General Court to provide housing originally for Veterans of low income. Today, housing is also available for low income families; local veterans have a priority in compliance with State regulations with gratitude for service rendered. There are currently seventy-three (73) family units, containing two, three and four bedrooms.

Project 705-1 is located at 6 and 8 Kennedy Road which consists of four (4) family and four (4) handicap accessible units.

Project 667 – 1, 2, 3 and 4 were built under Chapter 667, Acts of 1954 as elderly housing. Chapter 667-1, Viking Gardens on Putnam Street consists of 30 one bedroom elderly units. Chapter 667-2, Golden Drive consists of one hundred seventy six (176) one bedroom elderly units. Chapter 667-3 on Overlook Drive consists of one hundred (100) one bedroom elderly and handicapped units and Chapter 667-4, King Gardens on Kennedy Road consists of forty-two one bedroom units for elderly and handicapped.

The Winthrop Housing Authority maintains a total of four hundred and twenty nine (429) units.

Chapter 689-1 at Morton Street was built in 1987 to house eight developmentally disabled residents under the supervision of North Suffolk Mental Health. The building is owned by the Winthrop Housing Authority and leased to the non-profit vendor.

Winthrop Housing Authority (WHA), a State aided public housing authority, provides safe, affordable apartments for elderly, disabled, Veterans and low income families. Criteria for eligibility is defined in 760 CMR 5.0 *et al*; the tenant selection process is governed by very specific State regulations that are strictly enforced. Rent is calculated at a percentage of a resident's income. Rents collected are used to fund the State approved Operating Budget. Expenses include water and sewer, utilities, maintenance, upkeep, repairs, equipment, vehicles and administrative costs. Citizens are encouraged to contact Winthrop Housing Authority at 9 Golden Drive, or (617) 846-7100 with questions on any issue relating to housing

The last year presented harsh and unprecedented challenges to our vulnerable population, as COVID-19 pandemic changed the world. WHA staff continued to work as essential employees, providing vital services to our seniors and disabled residents. The humanity expressed through enhanced services by the Town, through its people, provided life and spirit saving services. We are grateful.

Applications for eligible prospective tenants are processed in accordance with State regulations. There is a lengthy waitlist and eligible applicants can expect a long wait before being offered an apartment. The day to day operations of servicing WHA properties is expertly and professionally managed by the administrative and maintenance staff of the Winthrop Housing Authority under the guidance and support of our Board of Directors, and oversight of Massachusetts Department of Housing and Community Development (DHCD).

DHCD merged the Commonwealth's cities and towns' local applications onto the State's Universal waitlist known as CHAMP (Common Housing Application for Massachusetts Public-Housing). Using this site [<https://publichousingapplication.ocd.state.ma.us/>], applicants may apply to WHA for state-aided public housing or edit their own existing application. There are currently over 13,000 on the waitlists. Our local housing office continues to verify information and apply strict, mandatory State regulations for preference and priorities accordingly.

Once an apartment becomes vacant, it is cleaned, renovated and restored by staff professionals in preparation of a new tenant. More than Forty-Nine apartments were turned over in FY 2021. Roadways, sidewalks and landscaping are maintained by Winthrop Housing Authority staff on a regular basis, including snow removal, salt and sanding of WHA properties. Daily work order requests include repair/replacement of broken plumbing, blocked drains, electrical repairs, heating systems, roofing leaks, lock repairs and lockouts, smoke alarms, appliance repair/replacement, extermination, among others and are serviced by our staff. Equipment is upgraded or replaced as necessary in the hope of giving our residents the best possible service.

Commissioners, administrative and maintenance staff continue to participate in compliance education and State Certification Trainings. Tenants are represented by elected officers who attend regular Local Tenant Organization (LTO) Board meetings; all residents are encouraged to participate.

DHCD and the Commonwealth of Massachusetts' Auditor routinely conduct audits to assess the adequacy of Winthrop Housing Authority management control systems for measuring, reporting and monitoring the effectiveness of its programs and to evaluate compliance with laws, rules and regulations applicable to each program. With the Board's ongoing guidance and support, the Director, office and maintenance staff performance continues to be recognized as outstanding and deserves recognition for its role in highly successful audits.

WHA joined other public housing authorities by implementing and enforcing a No Smoking policy in all buildings, including apartments. The policy prohibits smoking of tobacco and any other plant-like

substance. As a recipient of State and Federal funding, marijuana is prohibited on Housing Authority properties. Energy conservation measures continue, as we reduce costs and provide improved air quality with more efficient equipment.

Winthrop Housing Authority successfully applied for and received Formula Funding and Compliance Fund Grants from the State for capital improvement projects, ADA compliancy and site work. These funds are used to restore, upgrade and improve vital systems in many of the properties. Winthrop Housing Authority solicited and reviewed bids for all projects in accordance with provisions of MGL c 149 §44A-44J, MGL c 30B §5 or MGL c30 §39M as applicable.

For example, Carver Gardens' Golden Drive buildings had Asphalt Shingle roofs replaced on all twenty three buildings. Viking Gardens' storm door replacement project was closed out. A Civil Engineer was assigned to design, repair/replace roads and curbing on Golden Drive next spring. The elevator at O'Connell Hall at 9 Golden Drive was completely renovated and modernized. The deteriorated chain link fence on Revere Street was upgraded. Grants and funding were awarded to Repair/Replace exterior stairways on Overlook Drive buildings.

On behalf of the Board of Directors, administrators and staff, we wish to express sincere thanks and appreciation to the Town Council, Council President Philip Boncore and Interim Town Manager. We are grateful for the heroic efforts of all first responders -- Winthrop Police Department and Winthrop Fire Department who resolve situations regardless of potential exposure to presumptive positive COVID cases. Best wishes to Chief Paul Flanagan on his recent retirement – always of service as a neighbor and professional. To the Board of Department of Public Health and Director Meredith Hurley who provided expert science, guidance and expertise, our gratitude. Thank you to the Town's Medical Reserve Corps (MRC) with Jeannie Maggio as Director with their many volunteers that staffed vaccination clinics so that Staff, Residents and citizens could be provided a defense against this deadly virus... To VSO Roseanne Mazzuchelli and her volunteers that monthly and regularly provide our retired Veterans a Food Bank and Service... To Community non-profits and organizations, including the Zenith Oddfellows Lodge, Mi-Amore and many individuals, families for helping us care for our most vulnerable.

To the Department of Public Works, all town workers and officials who give outstanding service to our residents, to town employees and the citizens of the Town of Winthrop, thank you. We are grateful for the support and contributions of many that assist the Authority in its work to provide safe, affordable housing to the elderly, veterans, low-income and disabled citizens.

We are particularly grateful and wish to profusely thank recently retired Speaker of the House Representative Robert A. DeLeo for decades of support and service to our Community. Best wishes to former State Senator Joseph A. Boncore with gratitude for his service including as former WHA Board Chairman and advocate in his new venture. We look forward to working with our State Representative Jeffrey Turco as he demonstrates a commitment to Winthrop including the WHA Community. Each Legislator exhibits sustained support, dedication and service to affordable housing and the community.

Respectively Submitted;

Margaret Tiernan Lyons  
Executive Director

## WINTHROP HOUSING AUTHORITY

Capital Improvement Grant Distribution Past Years through FY 2021

COMPLEX NAME	TYPE	# of UNITS	Date Constructed
Scattered Sites (200-1)	Family (2, 3, 4 BR)	73	1951
Viking Gardens (667 - 1)	Elderly & Disabled	30	1961
Golden Drive (667 - 2)	Elderly & Disabled	176	1970
Overlook Drive (667 - 3)	Elderly & Disabled	100	1976
King Gardens (667 - 4)	Elderly & Disabled	42	1982
Kennedy Road (705-1)	Family & Disabled	8	1989
Morton Street (689)	DDS Facility	8 Bedrooms	1989

PROJECT #		COST
346071	FF Kennedy Storms	\$30,519
346072	DOER Solar Panels (FY 2015)	\$60,000
346075	HSFY14 Walkways, driveway, lighting	\$49,000
346077	Golden Drive Electrical Panels	\$210,451
346081	667-2 Roofing, 705 Windows, -3 Ext Doors	\$299,577
346087	667-4 Selective Siding Phase I 2 Kennedy	\$102,798
346089	200- 1 17-27 Sunset Kitchen Modernization	\$184,603
346092	667-2 20 Golden Rubber Roof	\$34,553
346093	667-4 Selective Siding Phase II 4 Kennedy	\$79,000
346094	689 Kitchen/bath improvements ADA	\$41,203
346095	705 ADA Bathroom Roll in Shower upgrade	\$16,100
346096	667-1 EMG Boiler Repl and Asbestos Remvl	\$22,400
346097	689 Fire Alarm Panel Replacement	\$4,268
346098	705 Bldg Settling Assess Repairs	\$53,821
346099	Golden Flat Rubber Roofs	\$177,108
346101	Extraordinary Maint. Incl Apt turnover	\$227,398
346100	667-3 Overlook Asphalt Roofs	\$221,673
346102	Golden Drive Elevator modernization FY 20	\$275,000
346103	667-1 Boiler Repl and asbestos removal	\$34,000
346104	667- Select Golden Roof replacement FY 20	\$248,000
346105	667-3 ADA Bath Shower upgrade FY 20	\$24,000
346108	667-2 EMG Water Main and Hydrants	\$24,000
346110	689 Bathroom and Kitchen	\$81,000
346111	SUST Viking Storm Doors and gutters	\$78,000
346112	667-2 Curb and street repair (Spring FY22)	\$80,000
346113	667-2 Asphalt Shingle roofs	\$490,000
346114	667 -2 -3 Site Fence Replacement	\$95,000
346115	200-1 Emergency Boiler Replacement	\$ 17,000
346117	667-2 -3 Waterproof Bldg Roofing (FY 2022)	\$ 80,000
346118	667-3 Overlook Rear Egress (FY 2022)	\$ 197,000
346119	SUST-R: SHMCAP Flood Elevation Survey	\$ 15,000

# Winthrop Public Library & Museum

2 Metcalf Square Winthrop, MA 02152

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## Annual Report FY21

The Winthrop Public Library & Museum is open and back to full hours and full staff.

We are extremely happy to say that as of April, 2021 we have been slowly and deliberately bringing library services back to full capacity. Even being closed to the public we still managed to average between 65 to 85 checkouts per day between both print and online services, electronic services making up almost a third of our checkouts. The assistant director and prior library director continued to invest in library materials throughout the year and worked diligently to meet the needs of the community.

For Children's, January through April, programming consisted of monthly online reading challenges through Beanstack and bimonthly Kids Create Take and Make Crafts. With the opening of the library in May, we resumed weekly in-person preschool story times. We welcomed Darth Vader to the library on May the Fourth and continued our bimonthly Kids Create Take and Make Crafts through June.

Beginning in May we also began a process of reorganizing public areas. Moving public computers into quieter areas, adjusting furniture and shelving for better traffic flow and finding opportunities to highlight materials better as well as incorporate aspects of the library's museum. We will be working to rearrange our materials collections to better show what is available and to encourage better browsing. Already we've added several small new collections including Adult Graphic, Horror and Oversize materials and look forward to highlighting the many smaller collections that make up the library as whole.

We've added new museum passes including the Museum of Contemporary Art and the American Heritage Museum. A new online service, Consumer Reports, has been added and the library continues to invest in e-books and e-audio separately and in conjunction with our consortium's Overdrive collection.

Director Diane Wallace retired in December. The Trustees went through an extensive search, made extra challenging in a Covid environment, and the new director, Greg McClay began in late April. Other retirements and career changes have brought a lot of new faces to the staff. Of a staff of eleven only 3 have worked in the library for more than 2 years. We look forward to developing a healthy and productive work environment together and hope the public will be patient with our learning curve.

We will work to have a full slate of programs this year. Outdoor storytimes were already a huge hit and our summer reading program was heavily attended. Our "Tails & Tales" Summer Reading Program ran for July and August and consisted of the return of weekly, in-person activities including Lego Club, Kids Create programs and crafts, and preschool story times. We hosted four professional storytellers and the Return of Darth Vader, now accompanied by a Stormtrooper for Free Comic Book Day. Over 300 kids took the Read & Bead reading challenge! Our paper chain snake grew daily recording in-person program attendance, passive program interactions (Early Literacy Bingo and Penguin Scavenger Hunt), and hourly reading efforts by most participants. The active and passive programming throughout the library and Winthrop brought families returning to the library in droves.

For Fall, we're continuing our weekly preschool Storytime and introducing a monthly Baby Lap-Sit Singalong. Elementary-age kids will still enjoy weekly Lego Club and a monthly Kids Create craft program. For our tweens and teens we will be introducing monthly Dungeons & Dragons, book clubs, and a Teen Crafternoon.

For adult programs this September we had Leigh Montville, author of Tall Men, Short Shorts, coming in November is Ted Reinstein (Before Brooklyn) and December 21<sup>st</sup> we have Andrew Biggio, local author of The Rifle.

The library will begin work on a 5 year plan in an effort to look ahead and see what can be done to improve and/or expand services. Please keep an eye out for a resident-wide survey coming soon.

Respectfully,

*Greg McClay*

...with much assistance from library staff

**Library Hours:**

Mondays: 10am to 6pm

Tuesdays: 10am to 8pm

Wednesdays: 10am to 8pm

Thursdays: 10am to 8pm

Fridays: 10am to 5pm

Saturdays: 10am to 5pm (closed July/August)

Sundays: closed

**Contacts:**

Library Director, Greg McClay  
gmcclay@noblenet.org

Children's Librarian, Amanda Isbell  
aisbell@noblenet.org

Assistant Director, Mary Lou Osborne  
osborne@noblenet.org

Circulation Supervisor, Pete Solomon  
solomon@noblenet.org

[www.winthroppubliclibrary.org](http://www.winthroppubliclibrary.org)

Find us on Facebook, Instagram and Twitter.

**Library Trustees**

Ron Bergman, Chair  
term expires Dec. 31, 2023

Denise V. LoConte  
term expires Dec. 31, 2023

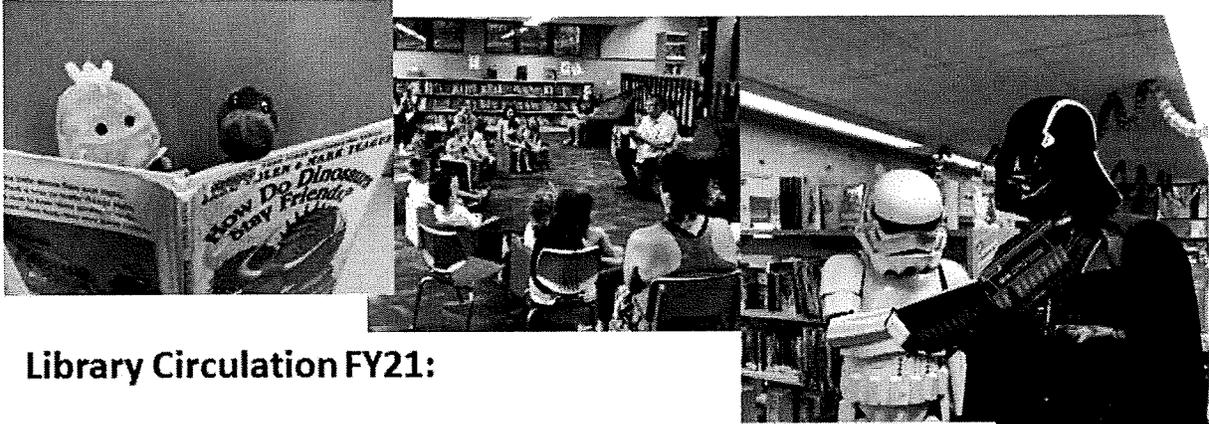
Betty Peabody  
term expires Dec. 31, 2021

Laura Barrett  
term expires Dec. 31, 2021

Gillian Teixeira  
term expires Dec. 31, 2021

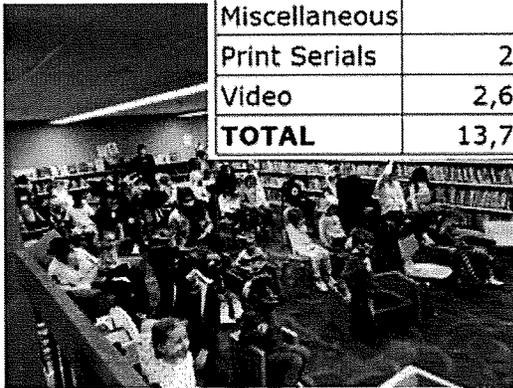
Nancy E. Giuffre  
term expires Dec. 31, 2023

Trustees meet throughout the year on the first Thursday of every month.



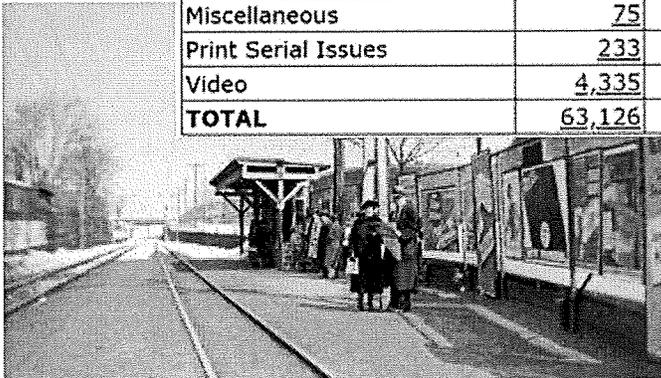
**Library Circulation FY21:**

Format	Adult	YA	Child	Total
Audio	721	8	123	852
Books	10,162	1,231	11,922	23,315
Miscellaneous	0	0	2	2
Print Serials	207	0	16	223
Video	2,687	12	369	3,068
<b>TOTAL</b>	<b>13,777</b>	<b>1,251</b>	<b>12,432</b>	<b>27,460</b>



**Library Holdings:**

Format	Adult	YA	Child	Total
Audio	<u>3,011</u>	<u>38</u>	<u>249</u>	<u>3,298</u>
Books	<u>55,462</u>	<u>2,674</u>	<u>22,599</u>	<u>80,735</u>
Materials in electronic format	<u>1</u>	0	0	<u>1</u>
Materials in microforms	<u>9</u>	0	0	<u>9</u>
Miscellaneous	<u>75</u>	0	0	<u>75</u>
Print Serial Issues	<u>233</u>	<u>3</u>	<u>49</u>	<u>285</u>
Video	<u>4,335</u>	0	<u>426</u>	<u>4,761</u>
<b>TOTAL</b>	<b><u>63,126</u></b>	<b><u>2,715</u></b>	<b><u>23,323</u></b>	<b><u>89,164</u></b>



Winthrop Parks and Recreation  
Annual Report  
Fiscal Year 2021 (07-01-20 to 06-30-21)

To the honorable Town Council and the citizens of Winthrop we respectfully submit the following report.

The Mission of the Recreation Department is to provide affordable, self-sustaining programs that offer participants a variety of opportunities for passive and active recreation. Through play, education, and community-wide special events we grow as individuals and as a community.

Fiscal Year 2021

This Fiscal Year with the continuation of the Coronavirus has proven to be very challenging. The economic impact due to loss of programs and/or participants still continues to plague the department.

**SUMMER**

Summer 2020 was very unusual but we got it done despite Covid 19. Due to Covid restrictions we could not have all the participants in the summer park program at the same park so we ran a Summer Park Program at Coughlin Park with 56 children and at Ingleside Park with 53 children. We were one of a very few communities in the area to actually run a program.

It was quite different than years past as we had the children separated into groups of 10 or less with each group wearing different colored T shirts to identify them from other groups. The children had specific counselors assigned to them for the duration of the summer and they rotated through different stations as to not mix with the other groups. The children and Staff all had to wear masks and sanitize hands and equipment between each station.

Amazingly enough, the children and staff had a fantastic summer. Despite the lower numbers enrolled, everyone was so happy to be outside after being in lock down for so many months. Congratulations to our Summer Staff for making it one of our best summers ever.

## **FALL**

Unfortunately, due to Covid 19 restrictions we had to forego our annual Fall Fair at Ingleside Park. However, we did have pumpkin painting sessions at the park spaced out with only 10 people at a time. Those attending were excited for a little bit of normalcy among the chaos of the virus.

Our After school program was much smaller than the previous year as parents were working from home and did not need to send their children. Thirty five children attended.

## **Winter**

Our Ski and Snowboarding program at Nashoba Valley was cancelled due to Covid 19 Restrictions, along with pickleball, exercise classes, and Birthday parties at the Memorial gym.

We did run our basketball program on Saturday mornings for Grades K-4 with over 70 children who learned skills and drills from Ted Cottrell of Universal Basketball. As the weeks progressed, the children played mini games where they could practice their new skills. Traveling basketball for grades 4-8 had 35 girls and 4 teams and the boys had 52 players with 5 teams.

We added pictures with Santa in the gym for the families of Winthrop with a Winter Holiday background. Each family had a specific time to attend and have their pictures taken. All the activities above were done with all children, coaches, parents and staff wearing masks.

## **Spring**

Fortunately, in the Spring of 2021, the Covid 19 restrictions were lightening up and we ran several outdoor programs. Micro soccer with 30 participants ages 3-4, Flag football with 236 participants in grades K-8 and Boston Jumps with 20 participants. We brought back our Family Fun Nights in the Park with hundreds of families enjoying music, food and fun!

Our adult softball league expanded to 12 teams and the players are having a great time.

We are still located in the rear of the old middle school/high school and are hoping to have a new permanent home for our offices and afterschool program in the near future.

We look forward to another successful year and appreciate all your support.

Sean Driscoll, Director

Jill Caputo, Assistant Director

James Carroll, Program Coordinator



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We look forward to another successful year and appreciate all your support.

Sean Driscoll, Director

Jill Caputo, Assistant Director

James Carroll, Program Coordinator



Since February of 2021, the Planning Department has seen an extremely wide variety of projects pass through the office. Each project, whether completed or on going, has the underlying goal to continue to make Winthrop a great place to be.

In December of 2020, the Town of Winthrop, in a partnership with the City of Chelsea and the City of Revere, was awarded a Barr Foundation Grant in the amount of \$600,000.00. The grant will have a duration of 36 months with the purpose of founding the North Suffolk Office of Resilience and Sustainability (NSO). This newly established office will focus on town and regional environmental resiliency, green infrastructure, climate change, and social justice. After creating a general work plan, Winthrop, Chelsea, and Revere got right to work advertising and interviewing for the positions of Resilience Manager and Sustainability Manager, the two primary roles that make up the NSO. About 25 applications were received, and interviews took about one month. The applicant pool was extremely talented and educated, with years of relevant experience. In the end, two candidates were selected, and they started work in early summer. These two new hires are housed in Chelsea City Hall, but their talents and time are equally distributed between Chelsea, Winthrop, and Revere. The Resilience and Sustainability Managers are under the supervision of the Town Planner and partner all projects with the Town Planner. Having the Resilience and Sustainability Managers allows Winthrop to take advantage of a wider array of funding opportunities to mitigate climate hazards, protect vulnerable populations from climate change, and provide even more support to a wide range of town projects potentially including those that are spearheaded by DPW.

In June, the Town Planner volunteered to take on the role of Conservation Agent for the Winthrop Conservation Commission. With about ten years of experience as an Agent and seeing the large volume of applications submitted to the Conservation Commission each month, it was an obvious way to help the Commission and Winthrop's residents. Since taking over the roll as Agent, all backlogged Wetland Protection Act Filings that were outstanding have been closed out. The additional roll has been exciting and gratifying. Currently there are openings on the Conservation Commission and filling those roles is a short-term goal of the current Commissioners. Filling these openings will bring new knowledge and experience to the Commission.

Over the Summer, the Town Planner partnered with the Mystic River Watershed Association to apply for a Municipal Vulnerability Preparedness Action Grant (MVP), funded through the Executive Office of Energy and Environmental Affairs. The grant application, called *Nature Based Solutions at Belle Isle Marsh*, was successful, and the Town of Winthrop and the Mystic River Watershed Association were awarded \$145,307.00. The MVP grant will fund research to gain a deeper knowledge of the marsh through existing studies and new analysis, to evaluate nature based long-term solutions that optimize the marsh longevity and health. Extensive flood-based modeling, to identify sediment shifting, vegetation changes, and water level rise, will be included in final deliverables of the MVP grant. Identifying solutions for maintenance of the marsh will control flooding in the area and prevent an increase in flooding to residents near the marsh. The MVP grant is a reimbursement grant and does not require any monetary match from the Town of Winthrop, only in-kind hours. Implementing an MVP grant is extremely time consuming and detail oriented. These grants are extremely strict in their

scheduling and reporting methods. This is an exciting opportunity for Winthrop and will provide long term solutions to preserve one of Winthrop's most valuable and beautiful natural resources.

The Town Planner has been able to keep Winthrop involved with several important regional agencies: North Suburban Consortium, Metro Mayors Coalition, Resilient Mystic Collaborative, and the North Shore Alliance for Economic Development. Each regional collaborative has a different focus and set of goals. The North Suburban Consortium promotes fair and affordable housing and can provide low interest loans when available. The Metro Mayors Coalition is made up of the 15 cities and towns that make up the urban core in the Boston area. The Coalition is a working group that tackles regional problems such as climate preparedness and housing. The Resilient Mystic Collaborative focuses on the Mystic River Watershed and is a partnership between all the towns and Cities that are directly a part of the watershed or are a close neighbor. The Resilient Mystic Collaborative is a major advocator for State and Federal funding for climate grants and works tirelessly to improve funding opportunities to care for the watershed and prevent flooding. The North Shore Alliance for Economic Development is a collaborative of 30 communities dedicated to local and regional economic growth. These agencies foster positive relationships with surrounding towns and expand Winthrop's planning network. They can provide support and feedback when needed and are a fantastic resource for planning ideas and projects. It is important for Winthrop to be involved with regional agencies to stay up to date on regional changes and planning initiatives. It's always good to be friends with your neighbors!

Currently the Town Planner is resurrecting a \$66,000 Executive Office of Energy and Environmental Affairs planning assistance grant awarded in the summer of 2020. This partnership grant with Gloucester and the Metropolitan Area Planning Council will conduct a zoning analysis, develop climate related policy recommendations, and draft climate focused zoning updates, to update outdated policies, and include new flooding and climate adaptations to the existing zoning. In the long run, this will benefit residents by ensuring that new development will be able to withstand storms and flooding.

In April 2021 Winthrop was awarded \$40,000 from the Massachusetts Department of Transportation. The deliverable of this grant is to install bus shelters at some of Winthrop's bus stops with high ridership numbers. Presently an RFP is being written to advertise for a contractor that can receive, transport, pour cement, and install 2 bus shelters within Winthrop.

One of the largest projects that the Town Planner is continuously working on is providing ongoing support for the Middle School (141 and 151 Pauline Street) redevelopment. Throughout the winter and early spring of 2021, the Town Planner worked closely with the Winthrop Planning Board to assist in drafting Center Business District (CBD) zoning amendments and rezoning the two parcels of land that the Middle School is located on (141 and 151 Pauline Street). Over the remainder of 2021, the Town Planner will be directing the RFP committee to draft a comprehensive Request for Proposal (RFP) for the redevelopment of the two Middle School parcels. The ideal development and future occupant of each parcel will bring vitality, character, and revenue into Winthrop. The ideal development will bring patrons to the existing restaurants and businesses within the CBD and throughout the rest of Winthrop. A proper RFP

will bring in redevelopment that meets the goals and desires of Winthrop and its residents. The eventual advertisement of the RFP will be an exciting event for Winthrop.

The Town Planner is facilitating a newly awarded Mass Trails Grant. This \$87,700.00 grant will cover the site survey and project development (10% design) for the Winthrop Greenway. The Winthrop Greenway will connect the Mary Ellen Welch Greenway to Winthrop. This is a key connection that will link communities with a larger regional greenway network and will provide safe, accessible active transportation options for both recreation and commuting. The Winthrop Greenway runs from the Belle Isle Marsh Ecology Park to the North-West border of the Belle Isle Marsh, DCR's property in East Boston.

The Town Planner has had the opportunity to work alongside the Winthrop Planning Board and it has been an excellent professional and learning experience. The Town Planner attends each meeting and assists with all Planning Board requests. Requests include researching past projects, planning procedure, and planning topics. Other tasks include communicating with legal counsel to answer procedural questions and ensure that planning law is followed accurately and acting as a liaison between the Town Manager and Town staff and the Planning Board. When needed, the Town Planner connects with local agencies to receive feedback on current and upcoming projects.

The Town Planner is on the constant look out for grants for Winthrop. While many needs can be met in-house, grants can help far reaching or extremely large-scale projects come to fruition by providing additional technical assistance, monetary assistance, and project management. Each grant selected for application is selected because it can help meet goals of the Winthrop 2030 Plan or alleviate an ongoing issue or meet the needs of Winthrop. Grants recently applied to are the Metropolitan Area Planning Council Technical Assistance Program, Community One Stop for Growth, and Municipal Vulnerability Preparedness. Future project topics that will be the focus of grants include but are not limited to, restoration of the E.B. Newton Clocktower, electric vehicle charging stations, food composting, economic development for the Center Business District, transportation solutions for the William P. Gorman Fort Banks Elementary School, and tree planting. Other ventures the Town Planner is involved in is the Site Plan Review Committee, assisting DPW when needed; most recently a Massachusetts Endangered Species Act application for the Yirrell Beach Management Plan, and supporting the Town Manager whenever needed. The Town Planner also responds to resident calls and in-person visits many times per day. The Town Planner takes great pride in working with residents, other Town departments, and town organizations. Each question and request are important, no matter how small, and is responded to as efficiently as possible. Fostering a positive and productive relationship with residents and other Town staff will always be a top priority. The Town Planner is excited to advocate and facilitate future projects and changes that will be positive improvements for Winthrop.



# **TOWN OF WINTHROP**

## **Department of Public Health & Clinical Services**

45 Pauline Street, Winthrop, MA 02152 Telephone: 617-846-1077

**Meredith Hurley, RN**  
**Director**

### **Mission Statement**

The mission of the Winthrop Department of Public Health and Clinical Services is to improve the quality of life for all who live, work and play in our community by ensuring safe environments; preventing injury and illness; while also encouraging positive physical and mental health.

### **Department Description**

The Winthrop Department of Public Health & Clinical Services protects, preserves and promotes the health of all Winthrop residents and visitors. This is done in accordance with national standards for public health departments known as:

### **The 10 Essential Public Health Services**

1. Monitor health status to identify community health problems.
2. Diagnose and investigate health problems and health hazards in the community.
3. Inform, educate and empower people about health issues.
4. Mobilize community partnerships to identify and solve health problems.
5. Develop policies and plans that support individual and community health efforts.
6. Enforce laws and regulations that protect health and ensure safety.
7. Link people to needed personal health services and assure the provision of healthcare when otherwise unavailable.
8. Assure a competent public health and personal healthcare workforce.
9. Elevate effectiveness, accessibility, and quality of personal and population-based health services.
10. Research for new insights and innovative solutions to health problems.

This work is done collaboratively between the Director of Public Health, the C.L.E.A.R. (Community and Law Enforcement Assisted Recovery) Team, the Crisis Intervention Team, the Winthrop Board of Health and the Medical Reserve Corps (MRC).

### **COVID19 Pandemic Response – FY21**

The Winthrop Department of Public Health and Clinical Services has lead the local response to the COVID19 pandemic. This includes disease investigations, contact tracing, isolation and quarantine orders, policy guidelines, public health mandates and enforcement activities, vaccine administration.

#### *Case Counts*

Between July 1, 2020 and June 30, 2021, **2,153** confirmed cases of COVID19 were reported by MA Department of Public Health in Winthrop residents. There were 21 deaths reported in the same period.

#### *COVID19 Vaccinations*

The WDPH&CS was among the first in MA to offer in-home vaccination for those unable to access mass vaccination sites. This was a coordinated effort with the Winthrop Fire Department and was a huge success with over 100 residents being vaccinated in their home. In total, **624** residents received their vaccines through the WDPH&CS.

### **Other Reportable Infection Disease in the Community**

Disease	Num of Cases
Campylobacteriosis	3
Group A streptococcus	2
Hepatitis B	1
Hepatitis C	3
Salmonellosis	2
Tuberculosis	18

### **The Winthrop C.L.E.A.R. Program/ Crisis Intervention Team**

The Winthrop Community and Law Enforcement Assisted Recovery (C.L.E.A.R) Program has been working since 2015 to identify and assist those in need of substance use resources and behavioral health care through shared programming with WDPH&CS and WPD.

Over 200 referrals were sent to the C.L.E.A.R. Program during FY21 with a marked increase in demand since the beginning of the COVID19 pandemic. We had expanded the hours of our social worker from 20 hrs/week to 40 hrs/week to meet the demand.

***Notable Success***

- Asked to mentor to other police departments throughout the United States who are interested in developing public health and safety partnership in conjunction with the Department of Justice, Bureau of Justice Assistance
- Worked with CDC foundation, the National Association of City and County Health Officers (NACCHO) and BU School of Public Health to conduct intensive stakeholder evaluation of the C.L.E.A.R. Program and plan for longer term impact evaluations.
- Police Assisted Addiction and Recovery Initiative (PAARI) mentor site
  
- Conference Presentations:
  - Jacey A. Greece, DSc, MPH, **Meredith Hurley, RN**, Candice Bangham, MPH, Alexis Everett, and James Wolff, MD, MPH, MAT. Addressing Domestic Violence through Practice-Based Teaching: Design of Tailored Intervention and Communication. American Public Health Association Annual Meeting 2020.
  - Alexis Everett, **Meredith Hurley, RN**, Candice Bangham, MPH, Eleanor Vanderbilt-Fried, MPH, Nicole Gautreau, MPH, Madison Lyman, MPH, and Jacey Greece, DSc, MPH. Addressing Domestic Violence Prevention through an Interdisciplinary Approach: Linking the Community and Classroom to Design Innovative Solutions. American Public Health Association Annual Meeting 2020
  - Kabaye Diriba, MPH, **Lt. Sarko Gergerian, LMHC, Meredith Hurley, RN**, Stephanie Rubel, MPH. Public Health and Public Safety Teams (PHAST): Lessons learned from the perspective of Public Health and Public Safety Partners. The National Association of City and County Health Officers Annual Conference 2021.

***Response to Critical Incident - June 26, 2021***

Following the hate crime that occurred in Winthrop on June 26, 2021, the WDPH&CS took the lead to address community trauma and behavioral health needs in the community by utilizing the Winthrop Crisis Intervention Team and C.L.E.A.R. Program.

- 6/29/2021: Canvassed neighborhoods directly impacted by incident to offer support and stability in the aftermath
- 6/30/2021: Held neighborhood drop-in at Winthrop Senior Center with multiple support organizations; attended meeting at Temple Tifereth Israel along with WPD.
- 7/1/2021: provided support for family and friends of victims during community vigil; coordinated multiple support organizations during the vigil to support community members.
- 7/26/2021: Held community Peace Circle, facilitated by the Suffolk County DAs Office of Community Engagement

Ongoing response:

- Working with the Winthrop Commission for Diversity, Inclusion and Community Relations to identify ongoing needs
- Developing long term support and community education with And Still We Rise, LLC

# TOWN OF WINTHROP



*Office of the*  
**RETIREMENT BOARD**  
*Michelle Church, Retirement Coordinator*  
*Room B3, Town Hall*  
*One Metcalf Square*  
*Winthrop, MA 02152*  
*Phone: (617) 539-5750*

## Winthrop Contributory Retirement System

To the Town Manager, Town Council and the Citizens of the Town of Winthrop:

The Winthrop Contributory Retirement System  
Respectfully submits the following report for the Year Ended 12/31/2020\*

### MEMBERSHIP IN THE SYSTEM ON DECEMBER 31, 2020

Active Employees	257
Retirees	195
Total Membership	527

### BALANCE SHEET FOR YEAR ENDED DECEMBER 31, 2020

#### ASSETS:

CASH AND SECURITIES	88,940,409.17
ACCRUED INTEREST	-
ACCOUNTS RECEIVABLE	80,911.48
TOTAL ASSETS	\$89,021,320.65

#### LIABILITIES:

ANNUITY SAVINGS FUND	12,661,511.49
PENSION FUND	5,400,051.30
ANNUITY RESERVE FUND	3,881,164.47
EXPENSE FUND	-
PENSION RESERVE FUND	67,078,593.39
ACCOUNTS PAYABLE	-
TOTAL LIABILITIES & EQUITY	\$89,021,320.65

STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR YEAR ENDED DECEMBER 31, 2020

**RECEIPTS:**

ANNUITY SAVINGS FUND:	
EMPLOYEE CONTRIBUTIONS	1,354,926.36
ANNUITY RESERVE FUND:	
INVESTMENT INCOME CREDITED TO ANNUITY RESERVE FUND	104,979.07
PENSION FUND:	
APPROPRIATION BY TOWN	3,796,466.00
COLA REIMBURSEMENT	24,240.67
3(8)(C) REIMBURSEMENT FROM OTHER TOWNS	85,970.37
WORKERS COMPENSATION SETTLEMENT	
EXPENSE FUND:	
INVESTMENT INCOME CREDITED TO EXPENSE FUND	537,748.71
PENSION RESERVE FUND:	
MISC. RECEIPTS	(1,102.47)
INVESTMENT INCOME	9,155,457.32
INTEREST NOT REFUNDED	2.20
TOTAL RECEIPTS:	\$ 15,090,412.28

**DISBURSEMENTS:**

ANNUITY SAVINGS FUND:	
REFUNDS TO MEMBERS	52,009.61
TRANSFERS TO OTHER SYSTEMS	152,713.40
ANNUITY RESERVE FUND:	
ANNUITY PAYMENTS	889,369.48
PENSION FUND:	
PENSION PAYMENTS	4,178,208.92
EXPENSE FUND:	
EXPENSES	537,748.74
TOTAL DISBURSEMENTS:	\$5,810,050.12

\*The Public Employee Retirement Administration Commission, PERAC, requires that books be closed on December 31 of each year; Therefore, this report encompasses the Calendar Year as opposed to the Town's Fiscal Year.

RESPECTFULLY SUBMITTED,

ANNA FREEDMAN

FRANCIS CARBERRY, CHAIRMAN

KARIN CHAVIS

STACY CALLA

JAMES FEELEY

MICHELLE CHURCH, RETIREMENT COORDINATOR

**WINTHROP PUBLIC SCHOOLS  
2020 ANNUAL REPORT**

**SCHOOL COMMITTEE**

Mr. Brian Perrin, Chairman, 69 Harborview Avenue  
bperrin@winthrop.k12.ma.us  
*Term expires 12/31/21*

Ms. Jennifer Powell, Vice-Chair, 78 Washington Avenue  
jpowell@winthrop.k12.ma.us  
*Term expires 12/31/22*

Mr. Phil Boncore, Town Council President, 31 Buchanan Street  
pboncore@town.winthrop.ma.us  
*Term expires 12/31/21*

Ms. Julie Barry, 9 Crescent Street  
[juliebarry@winthrop.k12.ma.us](mailto:juliebarry@winthrop.k12.ma.us)  
*Term expires 12/31/21*

Mr. Valentino Capobianco, Chairman, 53 Prospect Avenue  
vcapobianco@winthrop.k12.ma.us  
*Term expires 12/31/23*

Mr. Gus Martucci, 40 Taylor Street  
gmartucci@winthrop.k12.ma.us  
*Term expires 12/31/23*

Ms. Suzanne Swope, 3 Seal Harbor Road  
sswope@winthrop.k12.ma.us  
*Term expires 12/31/23*

Regular meetings of the School Committee are held twice a month on Mondays, at 6:00pm.

**ADMINISTRATION OFFICE**

Lisa A. Howard, M.Ed., Superintendent of Schools  
Ms. Patricia Hames, Executive Secretary to the Superintendent

**BUSINESS OFFICE**

Ms. Susan Eccles, Office Manager  
Ms. Diane Abbott, Accounts Payable/Bookkeeper  
Ms. Beth Bailey, Payroll Bookkeeper

**WILLIAM P. GORMAN FORT BANKS ELEMENTARY SCHOOL  
101 KENNEDY ROAD  
(617) 846-5509**

**ABSENCE HOT LINE (617) 846-4400**  
Mrs. Ilene Pearson, Principal  
Mrs. Danielle Tucker, Assistant Principal  
Mrs. Alyssa Sacco, Administrative Secretary

**ARTHUR T. CUMMINGS SCHOOL  
40 HERMON STREET  
(617) 846-5543**

**ABSENCE HOT LINE (617) 846-5543**  
Mrs. Norah Grimes, Interim Principal  
Mrs. Andrea O'Leary, Assistant Principal  
Mrs. Jean Famiglietti, Administrative Secretary

**WINTHROP MIDDLE SCHOOL  
60 PAYSON STREET  
(617) 846-5507**

Mr. Brian Curley, Principal  
Ms. Justeen Franzese, Assistant Principal  
Mrs. Roseann Spinale, Administrative Secretary

**WINTHROP HIGH SCHOOL  
400 MAIN STREET  
(617) 846-5505**

Mr. Matthew Crombie, Principal  
Mr. Michael Capasso, Assistant Principal  
Mr. Matthew Serino, Athletic Director  
Mrs. Christine Summa, Administrative Secretary

**GUIDANCE OFFICE  
WINTHROP HIGH SCHOOL  
400 MAIN STREET**

**(617) 846-5505 x108**  
Mrs. Kathleen D'Amico  
Mr. Ben Cimino  
Mrs. Annamaria Spiriti  
Mrs. Marissa Indrisano, Administrative Secretary

**PUPIL PERSONNEL SERVICES  
60 PAYSON STREET  
(617) 329-3609**

Mrs. Jennifer O'Connell, Director of Pupil Personnel Services  
Ms. Marta Gentile, Administrative Secretary

**FOOD SERVICES  
WINTHROP HIGH SCHOOL  
400 MAIN STREET**

**(617) 846-5500 x 7210**  
Ms. Cheryl Whelan, Director of Food Services

## **ANNOUNCEMENTS**

No child will be admitted to Kindergarten who has not reached the age of five (5) before the first day of September.

Birth certificates must be presented to the Principal when the child enters school for the first time. A physical examination is required by State Law within the year prior to entrance into Kindergarten along with certificates that the child has been immunized against smallpox, polio, diphtheria, whooping cough, tetanus (DPT), measles, or statement that the child has had the disease.

No child will be admitted to grade one (1) who has not reached the age of six (6) years before the first day of September except that a child entering the Winthrop Public Schools from another school accredited or recognized by the Massachusetts Department of Education may be enrolled provisionally in the grade recommended by the previous school upon presentation of an official transcript from the school showing successful completion of the previous grade or a signed transfer card.

Once a child has enrolled in our schools, it becomes our responsibility to place him/her in that grade best suited to meet his/her educational needs. All decisions concerning a child's placement under the provisions of this paragraph are to be made only after careful consideration by the teacher, parent, and principal.

## **NO SCHOOL SIGNALS**

When extreme weather conditions exist, "NO SCHOOL" announcements will be made from 6:30 AM over radio and T.V. as follows:

WRKO AM – 98.5	WCVB (Channel 5)
WBZ – (Channel 4)	WBUR FM – 90.9
WHDH – (Channel 7)	WMJX FM – 106.7
WROR FM – 98.5	

Please DO NOT call the Fire or Police Departments or the home of the Superintendent of Schools, as the information regarding "NO SCHOOL" will only be given over the radio and televisions stations.

When schools are closed in the morning, they will remain closed all day. In case of inclement weather when schools are in session, the parents will be the judge as to whether they will send their children to school.

## **DELAYED OPENING**

The Winthrop School Committee has a policy that allows for either a 1-hour or a 2-hour delay of opening of schools due to inclement weather. The same procedure of notification will be followed in case of school cancellation.

## 2020-2021 Winthrop Public Schools Calendar

August/ September 2020 (11 days)						
Su	Mo	Tu	We	Th	Fr	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020 (21 days)						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020 (17 days)						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020 (16 days)						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021 (19 days)						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021 (15 days)						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021 (22 days)						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021 (17 days)						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021 (20 days)						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021 (12 days)						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### Early Release Dates

- Elementary Half Day – Conferences 10/21, 10/28, 11/4, 3/24, 4/7, 4/14
- WMS Half Day – Conferences 12/16,, 3/31, 4/7
- District-Wide Half Day – Professional Dev. 1/27, 2/24, 3/17, 5/26
- District Wide Early Closing: 11/25

### First Day of School

- Monday, Aug 31 – Teachers, E.S.P.'s, and Nurses
- Wednesday, Sept 16 – Students

### Last Day of School for Students

- June 18- (2 snow days)

### Teacher PD & Conference Dates

- Aug 31-September 15, December 9, November 3, March 10 Teacher PD
- No school for students

### August 27 – New Teacher Orientation

### No Classes held due to Federal, State Holidays and School Recess

- Labor Day recess – September 4 & 7
- Columbus Day –October 12
- Veterans Day –November 11
- Thanksgiving recess – November 26 & 27
- Holiday recess – December 24 – January 3
- Martin Luther King Jr. Day – January 18
- Presidents' Day/ Winter recess – February 15 - 19
- Patriots' Day/ Spring recess – April 19 - 23
- Memorial Day – May 31

**OCTOBER 2020 ENROLLMENT**

Grade	Students
K	126
Pre-K...at GFB	10
1.....	161
2.....	150
3.....	124
4.....	149
5.....	130
6.....	137
7.....	162
8.....	157
9.....	146
10.....	135
11.....	132
12.....	140
Un grade SP	0
Pre-K at HS.....	0
Out Placed Students	8
<b>Total Students</b>	<b>1867</b>
 Enrollment by School	 <b>Totals</b>
Outplaced	8
AT Cummings School	403
Fort Banks Elementary	447
High School	553
Middle School	456
<b>Total Students</b>	<b>1867</b>

## CHANGES IN PERSONNEL 2020-2021

### New Hires

Daniel Bertrand, E.S.P., WMS  
Siobhan Carey, ELL Teacher, WPG  
Elizabeth Carlsey, E.S.P., WMS  
Aaron Clements, Math Teacher, WHS  
Ryan Coleman, Art Teacher, WHS  
Michaela Coye, ELL Teacher, ATC  
Simone Dalton, E.S.P., ATC  
Arelly Davis, Secretary, ATC (formerly part-time office Aide)  
Christine DeFelice, E.S.P., ATC  
Oliver Domina, ELA Teacher, WMS  
Katey Duchin, Grade 4 Teacher, ATC  
Dianne Duplin, E.S.P., WHS  
Matthew Feeley, Nursing Assistant, WPG  
Colleen Flanagan, Art Teacher, WHS  
Sophia Grayson, E.S.P., ATC  
Shannon Hill, Long-term Sub E.S.P., WMS  
Ashlyn Howard, Grade 3 Teacher, ATC  
Julie Hurtado, Office Aide, ATC – hired as E.S.P.  
Shannon Jackson, Grade 8 Math Teacher, WMS  
Bailey King, Grade 1 Teacher, WPG  
Arianna Macy, Music Teacher, WPG  
Alanna Main, Grade 3 Teacher, ATC  
Allison McCormick, Special Ed Teacher, ATC  
Brianna McGann, Grade 7 Science, WMS  
Mallory McHugh, COVID Nurse Assistant  
Caroline McKinnon, E.S.P., WHS  
Katherine Miller, Adjustment Counselor, WMS  
Nina Murray, E.S.P., ATC  
Jason Osburn, Art Teacher, WPG (formerly ESP)  
Senerath Palamakumbura, Science Teacher, WHS  
Cheryl Paolini, Grade 4 Teacher, ATC (formerly E.S.P.)  
Meghan Powers, Adjustment Counselor, WMS  
Lisa Sinatra, E.S.P., WPG  
Taylor St. Jean, E.S.P., WPG  
Michelle Stevenson, History Teacher, WHS  
Rose Webster, Long-term Substitute Art Teacher  
Christopher Yarrow, Junior Custodian

### Long Term Substitutes

Taryn Beatrice, Long-term Art Substitute, WMS  
Yupit Bolotovskaya, Long-term Speech/Language Pathologist Substitute, WPG  
McKenna Brand, Long-term Substitute E.S.P., ATC  
Kayla Coleman, Long-term Substitute, WPG  
Camyrn Conley, Long-term Substitute E.S.P., ATC  
Tasha Frank, Long-term Substitute ELA Teacher  
Norina Schirripa, Substitute Nurse  
Rose Webster, Long-term Sub Art Teacher, ATC

**Transfers**

Denise Finamore, E.S.P., to WMS  
Megan Mahoney, E.S.P. to ATC  
Jason Osburn, E.S.P. to WHS

**Leave of Absence**

Alyssa Boxill (Bonavita), Teacher, WMS21  
Ashley Cimmino, Teacher, WMS  
Nicole Cipriano, English Teacher, WMS  
Teresa Dankner, Art Teacher, WMS  
Kirby Graham, WPG  
Ivy Horgan, ATC

**Resignations**

Shannon Beaton, Grade 4 Teacher, ATC  
Daniel Bertrand, E.S.P., WMS  
Christina Bocian, ELL Teacher, WPG  
Donna Clifford, E.S.P., WHS  
Chelsea Da Paz, Music Teacher, WMS  
Jess Dowson, E.S.P., WPG  
Sarah Egan, Art teacher, WPG  
Colleen Flanagan, Art Teacher, WHS  
Maria Fotakis, Chemistry Teacher, WHS  
Lauren Herdt, E.S.P., ATC  
Megan Knoster, Adjustment Counselor, WMS  
Vasilli Mallios, Grade 8 Math Teacher, WMS  
Caroline McKinnon, E.S.P., WHS  
Melissa Moore, ELL Teacher, ATC  
Christy Pica, Special Ed Teacher, ATC  
Megan Mahoney, E.S.P., ATC  
Kim Rogers, E.S.P., WMS  
Jennifer Rowley, History Teacher, WHS  
Alec Sennott, Music Teacher, WPG

**Retirements**

Judith Buono, 35 years of service  
Yvonne Cernaro, 18 years of service  
Jean Famiglietti, 27 years of service  
Maria Flanagan, 18 years of service  
Norah Grimes, 33 years of service  
Eva Kearney, 27 years of service  
Patricia Vozella, 30 years of service

## William P. Gorman Fort Banks Elementary School

This school year was an unusual year where learning was influenced by a variety of difficult and trying factors. Regrettably the year will be most memorable for working tirelessly to overcome the challenges associated with the pandemic, social justice affairs and the political landscape of our times. Our students received a global education that included core academics alongside instruction in diversity, inclusion and equity.

The pandemic that halted learning as we knew it in March, 2020, continued to have a strong influence on the 2020-2021 school year. Significant and frequent changes to our learning model negatively impacted student engagement, work completion and attendance. No matter the model and through it all, our teachers did an amazing job of showcasing their commitment to teaching and engaging students remotely. Remote learning came with a steep learning curve for all staff, students, and their families. Effective instruction was dependent on technology-based platforms such as zoom, google classroom and ancillary tools such as document cameras and chromebooks. Intensive professional development coupled with determination to succeed helped our staff overcome big hurdles in using technology maximally for instruction.

This year students experienced remote instruction, hybrid learning and a full return to learning albeit marked by significant distancing and health restrictions. Each model uniquely influenced our approaches to instruction, student's engagement and safety protocols. In the exclusively remote instruction model, teachers engaged students using both synchronous and asynchronous instruction. Hybrid instruction provided for students to learn in small cohorts two days each week and engage in remote instruction for the remainder of the week. And finally, in April, all students were invited to return to in person learning with obvious changes to our school's safety protocols and building. Learning experiences looked as different as they felt.

Regardless of how well planned and executed, the frequency of these changes challenged the predictability of learning. Mandatory changes from the CDC, DESE and local public health officials coupled with challenges in accessing and sustaining internet connectivity created interruptions in learning. The endurance of staff, students and their families was tested regularly. Nevertheless curriculum nights, parent conferences, professional development and small group instruction were preserved using Zoom, a video platform that supports instruction.

The educational landscape and emotional stability of our students was further complicated by political and societal influences. A significant increase in biased rhetoric, acts of hate and divisiveness among and between political groups and social justice groups prompted a shift to a new type of learning focused on social and emotional needs. Teaching tolerance and instilling anti-bias values extended beyond discussion of race and racism as we embrace the diversity within us all.

Sensitivity to the emotional and physical needs of staff, students and their families as well as the trauma we have all experienced will have a large impact on the 2021-22 school year. With a new school year approaching, we now have an opportunity to reframe instruction and student engagement with a bigger focus on personalized learning. Increased proficiency in using Chromebooks by students and improved competency to navigate electronic learning platforms introduce a new focus on returning to instruction next year.

To be sure, the learning experiences from the 2020-2021 school year have had a profound impact on our staff and students. As we think about the positives of this experience, our willingness to adopt more effective and personalized practices to delivering instruction will likely be at the top. We anticipate returning to a more typical learning environment that is hospitable to re-establishing a school climate where all staff embrace a collaborative and supportive mindset. We remain grateful for the combined efforts of the Superintendent, School Committee, Winthrop Dept. of Public Health, various Town Departments and the PTO for their work on behalf of all stakeholders in our school community.

Respectfully submitted,

*Hlene G. Pearson*

Principal

## Arthur T. Cummings Elementary School

The Arthur T. Cummings Elementary School experienced many challenges and successes in the 2020 -2021 school year. The continuation of the Positive Behavior Intervention and Support (PBIS) framework and the implementation of the Zones of Regulation and Botvin LifeSkills Training as the basis of our Social Emotional Learning (SEL) programming was continued.

One of the most impactful changes for the 2020-2021 school year was the implementation of one-to-one (1:1) technology at the ATC as a result of the remote learning environment created by the global pandemic. 1:1 technology allowed each one of our students to have a device of their own in order to access the internet, digital lesson activities and materials, and digital books.

Another impactful change was the advancement of teachers' use, comfort and skillset with a variety of tech formats and methods for delivering instruction, communicating with students and their families, assessing student progress, collecting assignments and student work, and differentiating instruction.

The After School Activities programs at the Cummings School were waylaid due to Covid safety mandates, as were our morning programs (Drop In Gym time, Homework Club and Math Club).

The ATC library was up and running during remote, hybrid and in person learning models.

The MCAS testing was resumed after being cancelled last year. The tests were shorter and the results will not be used for accountability purposes.

The annual School Improvement Plan was followed throughout the year to measure school progress and to maintain a clear focus. The following are summaries of the goals:

1. Establish 1:1 technology initiative.
2. Prepare for several different instructional delivery models including fully remote, hybrid and a return to in person.
3. Acknowledge and incorporate ethnic, cultural, racial and linguistic identities in the curriculum through DEI (Diversity, Equity and Inclusion) Professional Development.
4. Continue implementation of the Positive Behavior Intervention and Support System (PBIS) framework while ensuring a robust social and emotional curriculum is integrated throughout the school, including Zones of Regulation and Botvin Life Skills program.
5. Implementation of Google Classroom building wide, including the use of Google instructional slides.
6. Identify "power standards" in order to prioritize our standards coverage during fully remote, hybrid and in-person learning modes.

The goals for the school year 2021-2022 are as follows:

1. Continue to utilize the new programs and technology that was most useful during the 2020-2021 School Year, working to integrate the most successful pieces into daily instruction.
2. Adopt a new math program, Illustrative Math, that is rooted in well-respected pedagogy and methodology to form a rigorous, standards-aligned curriculum.
3. Prioritize SEL curriculum with the addition of a new adjustment counselor and a SEL specialist to ensure that all students will have at least 45 minutes of SEL time per week using the Positive Behavior Intervention and Support System (PBIS) framework while ensuring a robust social and emotional curriculum is integrated throughout the school, including Zones of Regulation and Botvin Life Skills program.
4. Continue the focus on "power standards" and MCAS data in order to prioritize our standards coverage and fill in the gaps that have occurred during remote and hybrid learning.

Respectfully submitted,

*Norah Grimes*

**Winthrop Middle School - Annual Report - September 2021**

Winthrop Middle School enters each year with a focus on improving from one year to the next. In order to do that, we as a school create a School Improvement Plan that is written by our School Site Council. The school improvement plan, as described in the legislation, has the following elements:

1. An assessment of:
  - a. The impact of class size on student performance
  - b. Student-to-teacher ratios
  - c. Ratios of students to other supportive adult resources
2. A scheduled plan for reducing class size, if deemed necessary
3. Professional development for the school's staff and the allocation of any professional development funds in the school budget
4. Enhancement of parental involvement in the life of the school
5. School safety and discipline
6. Establishment of a school environment characterized by tolerance and respect for all groups
7. Extra-curricular activities
8. Means for meeting, within the regular education programs at the school, the diverse learning needs of as many children as possible, including children with special needs currently assigned to separate programs
9. Any further subjects the principal, in consultation with the school council, shall consider appropriate

Due to learning interruptions caused by the Coronavirus, WMS was unable to achieve all of our goals. However, we were able to demonstrate progress. Please see the attached School Improvement Plan and it includes the progress of each action step within each goal.

## Winthrop Middle School Improvement Plan 2020-2021

### Goal 1: Provide High Quality, Rigorous Instruction, and Curriculum Alignment

Action	Implementation Steps	Completed	On Going	No Action
<p>1.1 Expand and invest in programs and practices that provide authentic student-centered learning.</p>	<ol style="list-style-type: none"> <li>1. The Math department will investigate and possibly select a replacement for IXL (a supplemental math program).</li> <li>2. The Social Studies department will create student-centered activities throughout the year with a focus on current event topics that impact our society and the well-being of all.</li> <li>3. Our eighth-grade students will participate in a student-led Civics project in which they apply civic knowledge, skills, and dispositions to identify, research, and address community issues.</li> </ol>	#1, #3	#2	
<p>1.2 Improve student reading and writing outcomes by aligning curriculum and instructional best practices.</p>	<ol style="list-style-type: none"> <li>1. ELA teachers will create and/or modify standards-based assessments and use the data to differentiate instruction.</li> <li>2. Reading specialists and ELA teachers will provide small group intervention for students who require targeted support.</li> <li>3. Lead Teachers and administration will schedule department meetings to discuss best practices and the timeline for administering assessments.</li> <li>4. WMS will increase reading opportunities in all subjects, as well as providing time for independent reading.</li> </ol>	#1, #2	#3, #4	

<p>1.3 Institute and promote peer observation and feedback opportunities, vertically and horizontally, between school buildings to decrease learning gaps and avoid repetition.</p>	<ol style="list-style-type: none"> <li>1. Administration will create a professional development plan that creates opportunities for district-wide articulation.</li> <li>2. Administration and Lead Teachers will encourage and schedule peer observations for staff.</li> <li>3. Administration will observe classrooms and provide high-quality feedback.</li> </ol>	<p>#3</p>	<p>#1, #2</p>	
<p>1.4 Support continuous curriculum development and instructional excellence with a shared vision for high-quality outcomes and expectations.</p>	<ol style="list-style-type: none"> <li>1. Teachers will develop and edit benchmark assessments based on their grade-level standards and content area(s).</li> <li>2. Create an Instructional Leadership Team (ILT) that reviews assessment data and assists in developing a professional development plan.</li> <li>3. Provide teachers with common planning time to address learning gaps in the curriculum due to the COVID-19 related closure of school.</li> </ol>	<p>#1, #2, #3</p>		

## Winthrop Middle School Improvement Plan 2020-2021

### Goal 2: Teach All Students in a Safe and Welcoming Environment

Action	Implementation Steps	Completed	On Going	No Action
2.1 Integrate and expand social/emotional and safety supports and resources for all students and staff.	<ol style="list-style-type: none"> <li>1. Implement a full year of a social-emotional learning program as well as continuing to implement the Botvin Life Skills program.</li> <li>2. Implement a Positive Behavioral Interventions &amp; Support system that includes proactive strategies for defining, teaching, and supporting appropriate student behaviors to create positive school environments.</li> <li>3. Create and implement safety protocols geared towards the reopening of schools based on the guidelines by the MA Department of Elementary &amp; Secondary Education as well as local and state government due to COVID-19.</li> <li>4. Create a school level team to monitor and make adjustments to any safety protocols related to our building and COVID-19.</li> </ol>	#1, #3, #4	#2	
2.2 Expand programs and instruction that recognize and support the needs of students, staff and families in an increasingly diverse community.	<ol style="list-style-type: none"> <li>1. Provide translated documents for and communicate weekly with parents and families in their native language.</li> <li>2. Provide before and after-school activities to engage students based on the health and safety guidelines of our state and local government due to COVID-19.</li> <li>3. Create a middle school sports program to increase physical activity and team-building opportunities based on the health and safety guidelines of our state and local government due to COVID-19.</li> </ol>	#2	#1, #3	

<p>2.3 Expand the efforts to support to assist students in navigating the world of technology in a way that is safe, respectful and balanced.</p>	<p>1. Introduce students to appropriate technology usage via the Youth Safety Director of the District Attorney's office.  2. Provide families with resources regarding the latest technology used by students.  3. Provide students in need with chromebooks if we participate in remote learning at any point during the school year.</p>	#1, #3	#2	
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## Winthrop Middle School Improvement Plan 2020-2021

### Goal 3: Improve Professional Culture & Increase Community Engagement

Action	Implementation Steps	Completed	On Going	No Action
3-1 Enhance the professional learning community rich in professional development that ensures everyone's focus on high expectations and continuous improvement of professional practice.	<ol style="list-style-type: none"> <li>1. Provide staff opportunities to observe exemplary teachers within and outside the district.</li> <li>2. Create a formal professional development plan for the 2020-2021 school year that includes an emphasis on social-emotional learning as our students transition back to school. It is noted that school closed on March 13th, 2020 due to COVID-19.</li> </ol>	#2	#1	
3-2 Create more opportunities for community partnerships to enhance educational opportunities.	<ol style="list-style-type: none"> <li>1. Increase participation, communication, and collaboration with the 5DP (Five District Partnership).</li> <li>2. Promote professional development through the Salem Collaborative and Massachusetts School Administrator Association (MSAA).</li> <li>3. Increase participation with CASA by incorporating restorative practices.</li> </ol>	#2	#1, #3	
3-3 Cultivate an expertise and skill set to strengthen a professional culture of excellence for effective teaching practices in our classrooms.	<ol style="list-style-type: none"> <li>1. Schedule weekly meetings amongst administrators to discuss highly effective teaching practices.</li> <li>2. Schedule monthly ILT meetings, focusing on effective teaching practices and improving student outcomes.</li> <li>3. Create a common planning time schedule for teachers to collaborate, focusing on lesson planning, creating assessments, and using data to enhance instruction and differentiate content to meet the needs of all students.</li> </ol>	#3	#1, #2	

## Winthrop High School

We are excited to welcome our students back from summer to full in-person learning in September. We will be using the first few weeks of school to acclimate our students to our new in-person schedule, policies and procedures. We will be welcoming fifteen new international students for the ninth straight year. Their presence in the building will continue to be a great experience for all of our students.

We have added a third Adjustment Counselor this year (one is designated to our Therapeutic Class) to help meet the social emotional needs of our students. We currently have a School Resource Officer on staff at the high school to support our students and staff on a daily basis. The counselors and SRO have been invaluable to students, parents, and administrations throughout the COVID-19 pandemic.

This past year our students excelled both in the classroom and in extra-curricular activities despite remote and hybrid learning. We recognized our top 10% students, held athletic and academic award ceremonies (some via zoom). The drama program continued to have success in the state Drama festival by competing remotely via video submission. Several of our athletic teams produced winning seasons and progressed deep into the MIAA state tournament. We hosted the annual Pep Rally in the spring on Miller Field when our students returned to school for hybrid learning. All of our athletic programs have continued to grow and thrive as participation has increased over the past few years despite the COVID-19 Pandemic.

This year we continued with our 1:1 Chromebook initiative. Each high school student was given a chromebook to keep for the academic year. All staff were given laptops. Every teacher has access to a 75 inch ClearTouch monitor in their classroom. Professional development was provided to the teachers on how to integrate this versatile piece of technology into their everyday curriculum. In addition, teachers were provided with professional development on how to use the on-line learning platform (google classroom) as part of their class. This technology allowed for a smooth transition to remote learning last year..

We continued to utilize iParent and iStudent as a way for students and parents to access to grades, attendance, discipline and schedules. Our goal is to continue to make education transparent and provide opportunities for students to take ownership of their education.

We continued to use the Guidance tool called Naviance with ALL students. This online system helps students set and execute their post-secondary goals. Both students and parents can login to the system to work on the college applications, research individual schools, and participate in a career interest inventory survey.

We continued to develop new and different academic opportunities for our students. We have continued to offer dual-enrollment courses with Salem State University. WHS Students have continued to use our online credit recovery program during the school year as well as over summer break.

Winthrop High School continues to be a great place to work and to attend school.. The pride that the students continue to have in their school is unrivaled. Our staff also takes tremendous pride in our school and is extremely dedicated to our students. Both staff and students have done an amazing job of fostering the unique cultures and traditions that make WHS a great place. The faculty and staff has continued to move WHS forward and provide students with a high quality education in a remote setting and hybrid setting.

Respectfully submitted,

*Matthew Crombie*

Principal

## Office of Pupil Personnel Services

Winthrop's Office of Pupil Personnel Services is responsible for overseeing special education, school nursing, crossing guards, special education transportation, homeless students, and 504 Accommodation Plans. This wide range of services is essential in assisting our students with school related issues. These services address the social/emotional, physical, and academic needs of our students. The information below provides some detail regarding the critical student programs provided through this department.

This past school proved to be very challenging due to the COVID-19 pandemic. All students began the year learning remotely. Remote instruction looked different than the previous spring with students following their school day schedule virtually and receiving teletherapy for related services. Our students with the highest level of special needs began phasing to in-person instruction in October. By January, all our high needs students on IEPs that chose an in-person learning model were attending school 4 days per week.

### **SPECIAL EDUCATION**

The goal of our special education program is to assist all students in accessing the general curriculum while providing the necessary supports and services to make this successful. Federal and state special education laws require that such services be in place for students determined to be "eligible for special education" from the age of three through graduation (or age 22 if a diploma is not issued). Winthrop's regular and special educators provide quality and research-based programs for identified students.

Providing an inclusive model of instruction continued to be a district wide initiative this year. In this model of instruction, the classroom is staffed with a regular education teacher, a special education teacher, and in some instances a paraprofessional. At grades PK-8, providing targeted, research-based strategies and interventions continued to be an initiative. The Gorman Fort Banks and Cummings Elementary Schools provide targeted remediation to students. At the High School students in grades 9 and 10 are offered co-taught ELA, Math, and Biology. The percentage of students referred and found eligible for special education services was nearly the same when compared to the previous year. The district is below the state average at 15.2% (State-18.7%).

The above number may have been impacted by the school closure due to the COVID-19 pandemic. Due to the pandemic many parents opted to wait until testing could be completed under more typical circumstances. The district was also charged with determining if students with IEPs required additional general education supports, IEP services, or compensatory services associated with the school closure. Those majority of those services were delivered during our Extended School Year Program.

The Winthrop Public Schools continues to provide quality, research-based instruction and services to students in grades Pre-K through High School identified with Autism Spectrum Disorder. The district programming allows students to be active members of the school and community. Students are taught through the principles of Applied Behavior Analysis (ABA) methodology and the use of discrete trials. The district employs an ABA Specialist that works directly with students. The district also continues to contract with Beacon and NECC to provide the district with services from a Board Certified Behavioral Analyst (BCBA) to work with students and staff to develop programs for students, conduct FBAs, write behavioral intervention plans, and make recommendations regarding strategies and interventions. This year due to COVID, much of the consultation was done remotely.

John Cross and Kenny Hodgkins continue to provide training for our postgraduate students in the Life Skills program. Students met at Winthrop High School and learned vocational skills necessary for successful job placement post high school in the Post Graduate Program. The pandemic limited the number of opportunities available to students both in the high school and in the community. By Spring, students were back on their job sites and in the community.

The Winthrop Public Schools Therapeutic Learning Program for children identified with emotional disabilities continues to expand and provide students a safe, structured, and nurturing environment where students can learn

social, emotional, and academic skills. The pandemic created additional mental health concerns for some students in these programs.

The Pupil Personnel Services Office continues to seek grant funding to assist in providing necessary services to our children. Our Special Education Entitlement Grant, a federal grant awarded by the Massachusetts Department of Secondary and Elementary Education, allows for special education staffing, assists with the purchase of specialized technology (IPads and touch chromebooks), provides our system with services of a clinical psychologist, and provides funding for necessary therapy services to our students. 14 staff members are funded either in part or whole from this grant.

### **ADJUSTMENT COUNSELORS, & COUNSELING SERVICES**

When our students are dealing with family issues, academic problems, behavioral issues, and/or difficult peer interactions, our staff handles these sensitive situations with the utmost care. They are the ones often responsible for speaking with outside agencies such as North Suffolk Mental Health, Department of Children and Families, Department of Youth Services, etc. Their work is critical to understanding the whole child and allows the role of educating to continue through the most difficult of situations. The pandemic created additional mental health concerns with some of our students and the School Adjustment Counselors worked with other staff members to conduct student check-ins, counseling sessions, risk assessments, and re-entry meetings from hospitalizations.

In addition to working with outside agencies, our School Adjustment Counselors played a critical role in our Therapeutic Learning Classrooms. The School Adjustment Counselors participate in morning meeting daily. This is a time when students can unpack stressors that may be prohibiting them from participating in the school day. The School Adjustment Counselors also provide individual and group counseling to our students. They work on the goals and objectives on the IEPs such as learning coping strategies to deal with anxiety and difficult situations. They also participate in providing Social Emotional Learning lessons to students at the elementary level. The School Adjustment Counselors are also critical in providing risk assessments for students that are experiencing suicidal ideation, self-harm, dangerous behavior, etc.

### **SCHOOL NURSES**

Our school nurses were very busy during the last year. They continued to meet the daily needs of our students and also managed to conduct contact tracing and communicate with families and staff around COVID-19. The nurses monitor all immunizations and physicals for our entire student body, as well as manage daily medication, administer epi-pens, assess chronic medical conditions such as asthma, diabetes, life-threatening allergies, and seizure disorders. Additionally, our nursing staff continues to professionally and confidentially deal with daily medical emergencies. Our school nurses provide ongoing consultation to school staff regarding “universal precautions,” medical “warning signs,” and general first aid.

### **TRANSPORTATION**

As services and programs related to special education, McKinney Vento, and Foster Care-ESSA continue to grow due to State and Federal mandates, so do the ancillary services such as transportation. Due to the pandemic, additional precautions had to be taken such as distancing, windows being kept open, masks worn, etc. Winthrop runs its own vehicles that are used to transport students both within Winthrop as well as to special education schools outside of Winthrop. Finding drivers and transportation companies available to transport students was an even greater challenge this school year.

Respectfully submitted,

*Jennifer L. O'Connell*



## **TOWN MANAGER'S REPORT FOR FISCAL YEAR 2021**

To the residents of Winthrop, the focus of the Town Manager's office over the past year and a half has been focused on maintaining public health and safety for the entire community. Our dedicated town employees have managed to serve the public in evolving work and safety conditions while continuing seamless delivery of services to our residents. Our Police and Fire have had to respond to critical public safety incidents on a larger scale and the demands to our Public Health Department has never been greater. The Department of Public Works continues to respond to all requests, even when short staffed.

### **Covid-19**

Our Public Health Department is constantly maintaining and responding to the Covid pandemic. There is still an urgent demand from residents in respect to Covid testing, education and vaccines. All town buildings have been retrofitted with plexiglass barriers, educational signage, sanitizing stations and personal protective equipment. There has been a negative impact on the Town's receivables. Some supplemental revenue has come from the CARES Act at the Federal Level, State Aid and earmarks, and the local budget.

### **Financial Plan**

To meet deadlines required under Town Charter to submit the Town Manager's Budget for the next fiscal year (FY21), we utilized revenue projections based on data available through March as the foundation for the Town Manager's FY21 Budget. This budget was balanced based on the information available to us at that point. Since that time, economic conditions have worsened due to COVID-19 and the measures implemented in response to the virus, which necessitate updated projections for the next fiscal year.

### **Construction Projects**

The Center Business District Infrastructure project is on schedule and in the final stages of completion. This important project will resolve flooding issues in the center business area as well as improve water and sewer services to area residences and businesses.

Construction of the Winthrop Dog Park has been complete. The Winthrop Golf Club Maintenance is currently being constructed and will be completed by spring 2022.

National Grid's Revere Street trenching project will encapsulate delivery lines to serve Winthrop. This project is on going and is anticipated to last through 2023.

### **Town Technology**

Some Town departments needed to adjust their schedules and work remotely due to the public health emergency. This was completed using new technology while still providing a high level of service to the community without operating in the traditional workspaces. Using a new technology platform, residents are now able to conduct most town related business transactions online.

**Treasurer & Tax Collector  
Account Balances  
As of 6/30/2021**

<u>Bank Accounts</u>	<u>Balance</u>
Century Bank	\$1,404,421.99
East Boston Savings Bank	\$10,538,818.45
Eastern Bank	\$986,961.85
Massachusetts Municipal Depository Trust	\$8,971,010.14
Total Bank Accounts	\$21,901,212.43

Payroll Figures for Calendar Year 2020:

	TOWN	SCHOOL	TOTAL
Number of Employees	295	460	755
Gross Wages	\$10,185,529.80	\$15,831,850.44	\$26,017,380.24
Federal Withholding	\$1,222,907.81	\$1,684,153.00	\$2,907,060.81
State Withholding	\$533,217.25	\$837,598.25	\$1,370,815.50
Medicare Withholding	\$156,898.16	\$261,977.00	\$418,875.16

Pension and Retiree Payroll As of Year End 12/31/2020

Number of Retirees:	195
Annual Pension:	\$3,817,062.13
Federal Withholding:	\$418,527.74
Annuity:	\$889,369.48

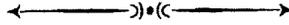
Town of Winthrop  
Balances as of June 30, 2021

Capital Project Fund	\$543,740.95
Enterprise Funds	\$2,077,533.63
Trust and Agency Funds	\$8,068,735.61
General Fund	\$4,403,118.27
Special Revenue	\$4,805,725.12
Total	\$19,898,853.58



PAUL E. FLANAGAN  
Chief of Department

TOWN OF WINTHROP  
MASSACHUSETTS



**FIRE HEADQUARTERS**  
40 Pauline Street  
Winthrop, MA 02152

**Telephone**  
Center Station: (617) 846-3474  
(617) 539-3401  
Fax: (617) 539-3247  
Email: pflanagan@town.winthrop.ma.us

Consistent with the Winthrop Fire Department's mission statement, *"the department is dedicated to protecting the citizens of Winthrop from fires and other situations both natural and manmade and to responding to these and medical emergencies in an efficient, professional manner."*

*Winthrop Fire Department is committed to providing and delivering these services through continuing training and education of both fire department personnel and members of the community, by rigorous code enforcement and by maintaining an open, cooperative relationship with all other town departments and members of the community."*

In FY 2021, the department responded to 3,155 for service which included emergency medical responses, reports of fire, reports of hazardous conditions, severe weather and other calls requiring specialized responses.

The department has made progress and advanced initiatives across all functions including the following:

#### **Management**

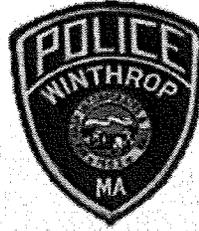
- Implemented Year 1 of the Staffing for Adequate Fire and Emergency Grant (SAFER) for four (4) full time firefighters which increased staffing to a historic high (9 firefighters per shift).
- Received the new high-water emergency response vehicle, which was funded through a UARSI grant. This new asset will assist emergency response during floods, winter storms and other specialized operations.
- Completed a comprehensive review and update of department policies and procedures.
- All members of the department received their second set of turnout gear was funded through a \$62,000 grant from the Commonwealth.

#### **Facilities**

- Continued to work towards developing plans for the construction of a new fire station. Specifications and renderings have been produced and the work of selecting an appropriate location is underway. Plans for financing the project are expected to be complete in FY 2022/FY 2023.
- Continued to perform necessary improvements to the two existing stations in order to maintain them as operational and to ensure the health and welfare of firefighters.

#### **Fire Prevention/Code Enforcement**

- Expanded the fire prevention program to meet increasing demand, including maintaining a program that is designed to reduce property loss, injuries and deaths from fire and other risks
- Continued to advance the work of the Problem Property Task Force by identifying and mitigated properties that pose a risk or hazard to inhabitants, abutters and/or the community.



# Annual Report Fiscal Year 21

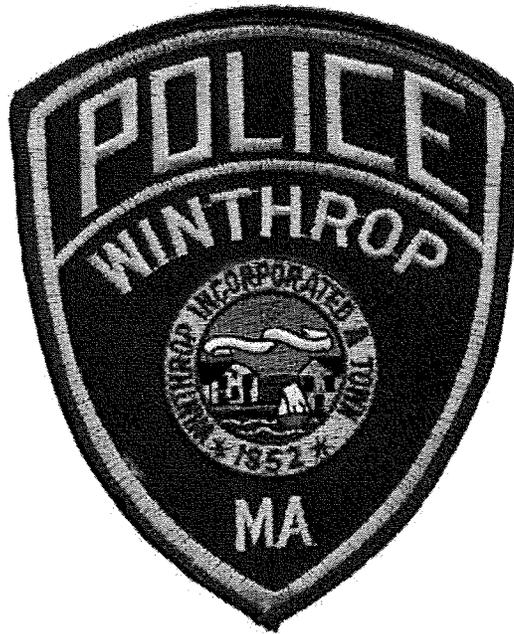
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*Chief Terence M. Delehanty*

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## Mission Statement

“Dedicated to providing the highest degree of balanced law enforcement service for the Town of Winthrop while maintaining the traditions of fairness, professionalism, and integrity.”



## Message from Chief Terence M. Delehanty

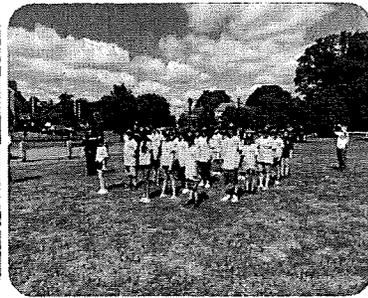
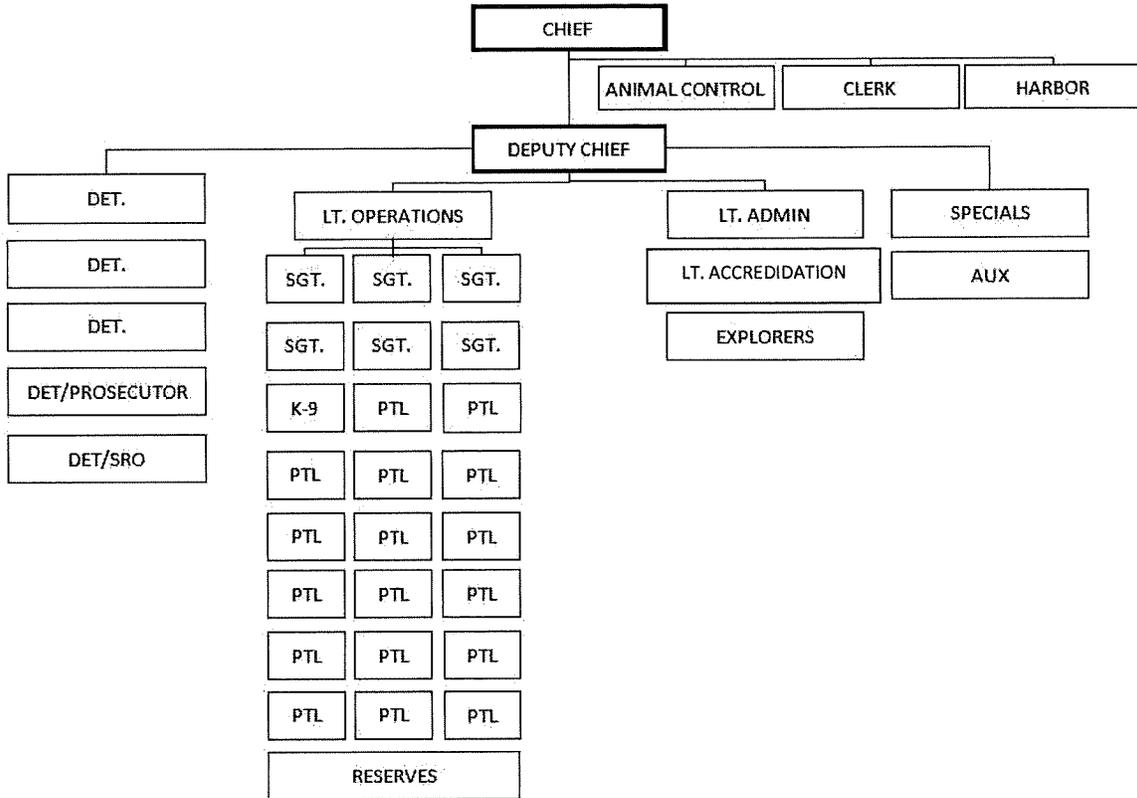
As we continue to adjust to the covid pandemic and the effects on the daily operation of the Police Department I can say with confidence that the men and women of the Winthrop Police Department have risen to the challenge. We continue to sustain our non-enforcement related activities such as the Winthrop Police Explores Program, Youth Academy, Citizens Police Academy, Senior Barbecue, and numerous charitable fund raisers despite the pandemic. These programs are essential to establishing trust, communication, and confidence with the public. That trust is crucial in forming the partnership between the police and the residences they serve, that is essential to improving the quality of life and keeping the community safe.

The trust I speak of was present when hate found its way into our town and our community was subjected to a horrific historical act of violence. As a great deal of the country struggles with the relations between members of the community and the police nothing was stronger in the Town of Winthrop on June 26th then the trust and partnership between the police and the community. Citizens stopped in their motor vehicles and ran from their homes to render aid, witness's flocked to assist the police on scene to unravel the truth on why two of our beloved citizens were taken from us. The professionalism and the cooperation of the involved law enforcement agencies and the Suffolk County District Attorney's Office was one of the proudest moments of my career. The response by our officers made it clear that the balance of our training programs has properly prepared them not only to neutralize the threat but to grieve and heal as a community. The partnerships established in the last ten years with our CLEAR Outreach Program, the Department of Public Health, the School Department, elected officials and Business Community was instrumental in providing stress, mental health, and grieving services to employee's and community members.

Our community embraced and opened its hearts and grieved along with the families of Ramona Cooper and David Green. Two members of our community who lived their lives helping others. They will forever be imbedded in the fabric of our community and motivate all of us to work together to constantly strive to improve the quality of life in the Town of Winthrop. All of us sent a strong message to the Commonwealth and the entire Nation that hate has no place in Winthrop. I have never been prouder to serve Winthrop and serve with you the men and women of the Winthrop Police Department.

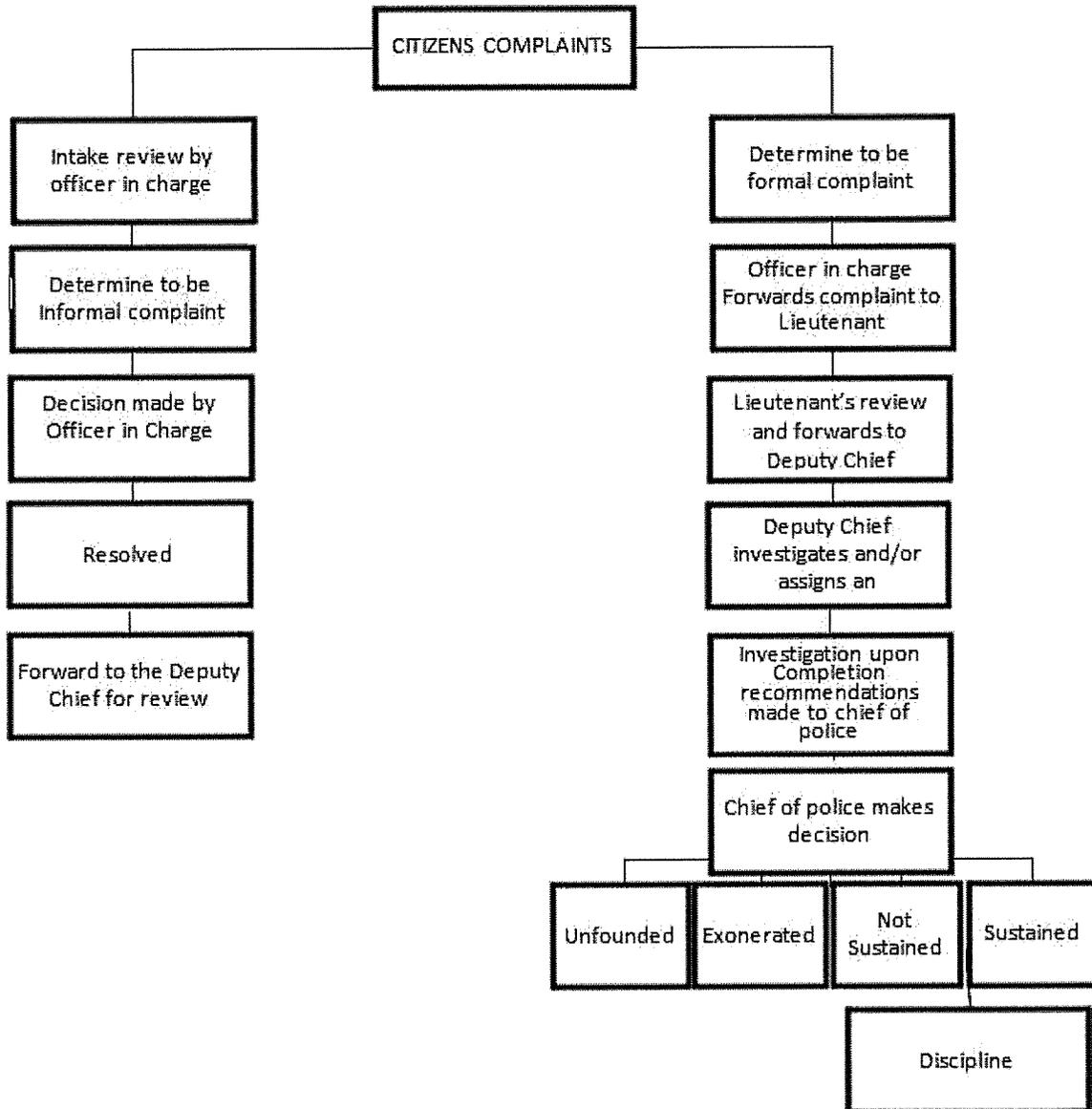


# Police Organizational Chart:



## Citizen Complaint Process:

The Winthrop Police Department maintains a clear, straightforward process of investigation for complaints against officers by city residents or those seeking recourse for anyone who feels they may have been mistreated by local law enforcement.



## Internal Affairs

The Winthrop Police Department utilizes an effective and meaningful complaint procedure to maintain the highest quality of police services.

Citizen Complaints	Number Of Complaints
Written	3
Verbal	0

Disposition	Number of Cleared by Disposition Code
Exonerated	1
Not Sustained	0
Sustained	2
Unfounded	0

### Definitions:

Exonerated: The allegation has been investigated and the facts indicate that the action taken was consistent with departmental policy.

Not Sustained: The allegation has been investigated and there is insufficient proof to confirm or refute the allegation because of inadequate or insufficient evidence.

Sustained: The allegation has been investigated and the facts show that the allegation is true and the action taken was not consistent with department policy.

Sustained: The allegation has been investigated and the facts show that the allegation is true and the action taken was not consistent with department policy.

Unfounded: The allegation has been investigated and the facts indicate that the action taken was consistent with departmental policy.

**Community Policing:**



## Winthrop Crime Statistics:

Statistics shown below are from the FBI National Incident-Based Reporting System (NIBRS), this system of gathering data is used across the country. NIBRS gives each department a more detailed review of each crime and the relationships involved to give a better statistical representation of the crime. <sup>1 2</sup>

CRIMES AGAINST PERSON	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	June	TOTAL
Murder & Nonnegligent Murder	0	0	0	0	0	0	0	0	0	0	0	2	2
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0
Kidnapping/Abduction	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	1	0	0	0	0	0	1	1	0	3
Sodomy	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault With An Object	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	1	0	1	0	2
Aggravated Assault	2	3	3	2	2	3	1	1	0	1	2	3	23
Simple Assault	1	4	3	4	5	1	1	2	2	6	3	1	33
Intimidation	1	0	0	5	3	2	2	3	2	2	2	3	25
Human Trafficking, Commercial Sex Acts	0	0	0	0	0	0	0	0	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0	0	0	0	0	0	0	0	0

<sup>1</sup> <https://masscrime.chs.state.ma.us/>

<sup>2</sup> <https://www.fbi.gov/services/cjis/ucr/nibrs>

	FY20	FY21	FY20- FY21
<b>CRIMES AGAINST PERSON</b>			
Murder & Nonnegligent Murder	0	2	2
Negligent Manslaughter	0	0	0
Kidnapping/Abduction	2	0	-2
Rape	1	3	2
Sodomy	0	0	0
Sexual Assault With An Object	0	0	0
Fondling	1	0	-1
Incest	0	0	0
Statutory Rape	2	2	0
Aggravated Assault	27	23	-4
Simple Assault	28	33	5
Intimidation	10	25	15
Human Trafficking, Commercial Sex Acts	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0

CRIMES AGAINST PROPERTY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	June	TOTAL
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Bribery	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary/Breaking & Entering	2	1	0	1	1	0	0	0	1	1	1	0	8
Counterfeiting/Forgery	0	1	0	0	1	1	0	10	1	0	1	0	15
Destruction/Damage/Vandalism of Property	8	7	5	6	4	6	3	5	3	2	11	6	66
Embezzlement	0	0	0	0	0	0	0	0	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0	0	0	0	0	0	0	0	0
False Pretenses/Swindle/Confidence Game	3	4	5	3	7	6	5	7	1	2	4	1	48
Credit Card/Automatic Teller Fraud	0	0	1	0	0	0	0	2	4	0	0	0	7
Impersonation	9	5	9	27	39	10	7	6	0	7	1	1	121
Welfare Fraud	0	0	0	0	0	0	0	0	0	0	0	0	0
Wire Fraud	0	0	0	0	0	0	0	0	0	0	0	0	0
Identity Fraud	0	0	0	0	0	0	0	0	0	0	0	0	0
Hacking/Computer Invasion	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	1	0	0	0	0	1

CRIMES AGAINST PROPERTY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	June	TOTAL
Pock-Picking	0	0	0	0	0	0	0	1	0	1	0	0	2
Purse-Snatching	0	0	0	0	0	0	0	0	0	0	0	0	0
Shoplifting	0	1	0	0	0	0	0	0	2	0	1	1	5
Theft From Building	1	4	0	1	1	2	1	0	0	1	1	2	14
Theft From Coin Operated Machine or Device	0	0	0	0	0	0	0	0	0	0	0	0	0
Theft From Motor Vehicle	8	2	6	7	0	1	6	4	3	5	2	1	45
Theft of Motor Vehicle Parts/Accessories	0	0	0	0	0	0	0	0	0	0	0	0	0
All Other Larceny	3	6	2	3	5	10	0	1	3	7	1	7	48
Motor Vehicle Theft	1	1	1	0	1	1	2	0	0	1	1	2	11
Stolen Property Offenses	1	1	1	1	0	0	3	0	0	1	0	0	8

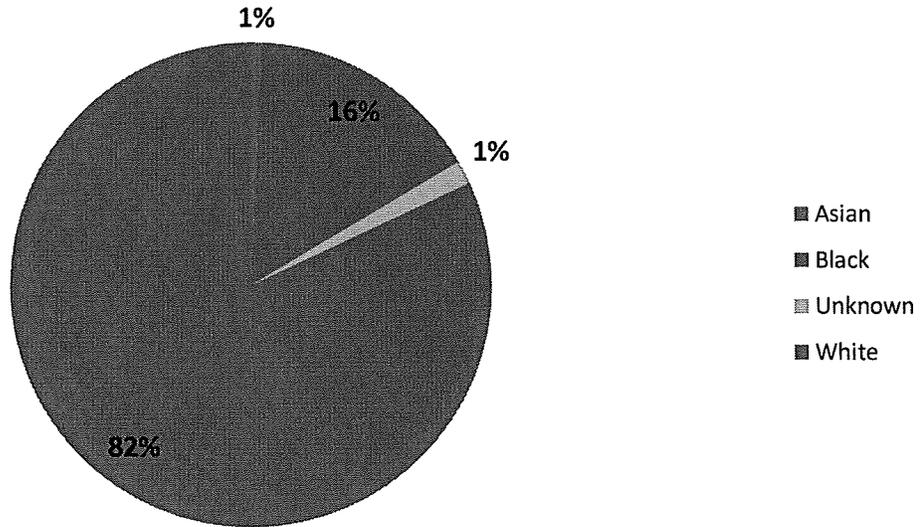
	FY20	FY21	FY20-FY21
<b>CRIMES AGAINST PROPERTY</b>			
Arson	1	0	-1
Bribery	0	0	0
Burglary/Breaking & Entering	12	8	-4
Counterfeiting/Forgery	4	15	11
Destruction/Damage/Vandalism of Property	48	66	18
Embezzlement	0	0	0
Extortion/Blackmail	1	0	-1
False Pretenses/Swindle/Confidence Game	26	48	22
Credit Card/Automatic Teller Fraud	2	7	5
Impersonation	12	121	109
Welfare Fraud	0	0	0
Wire Fraud	0	0	0
Identity Fraud	0	0	0
Hacking/Computer Invasion	0	0	0
Robbery	5	1	-4
Pock-Picking	0	2	2
Purse-Snatching	0	0	0
Shoplifting	5	5	0
Theft From Building	14	14	0
Theft From Coin Operated Machine or Device	0	0	0
Theft From Motor Vehicle	48	45	-3
Theft of Motor Vehicle Parts/Accessories	0	0	0
All Other Larceny	40	48	8

	FY20	FY21	FY20-FY21
<b>CRIMES AGAINST PROPERTY</b>			
Motor Vehicle Theft	9	11	2
Stolen Property Offenses	8	8	0

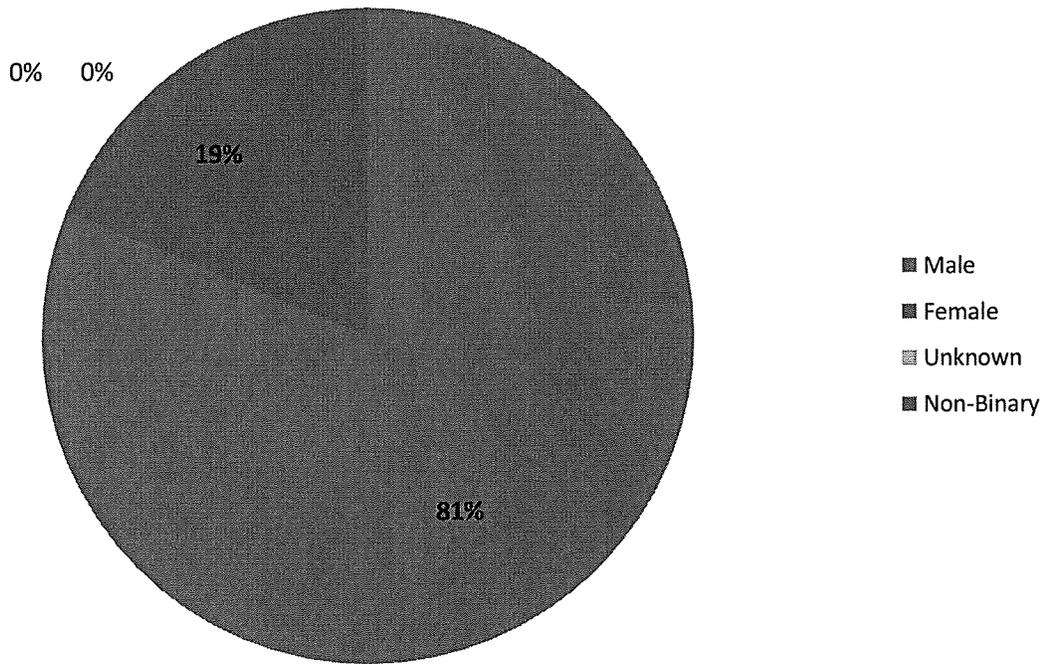
CRIMES AGAINST SOCIETY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	June	TOTAL
Drug/Narcotic Violations	2	1	3	1	2	1	0	1	2	5	1	0	19
Drug Equipment Violations	0	0	0	0	0	0	0	0	0	0	0	0	0
Betting/Wagering	0	0	0	0	0	0	0	0	0	0	0	1	1
Operating/Promoting/Assisting Gambling	0	0	0	0	0	0	0	1	0	0	0	0	1
Gambling Equipment Violations	0	0	0	0	0	0	0	0	0	0	0	0	0
Sports Tampering	0	0	0	0	0	0	0	0	0	0	0	0	0
Pornography/Obscene Material	0	0	0	0	0	0	0	0	0	0	0	2	2
Prostitution	0	0	0	0	0	0	0	0	0	0	0	0	0
Assisting or Promoting Prostitution	0	0	0	0	0	0	0	0	0	0	0	0	0
Purchasing Prostitution	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapon law Violations	1	0	0	0	0	1	0	3	0	1	1	0	7
Animal Cruelty	0	0	0	0	0	1	0	0	0	0	0	0	1

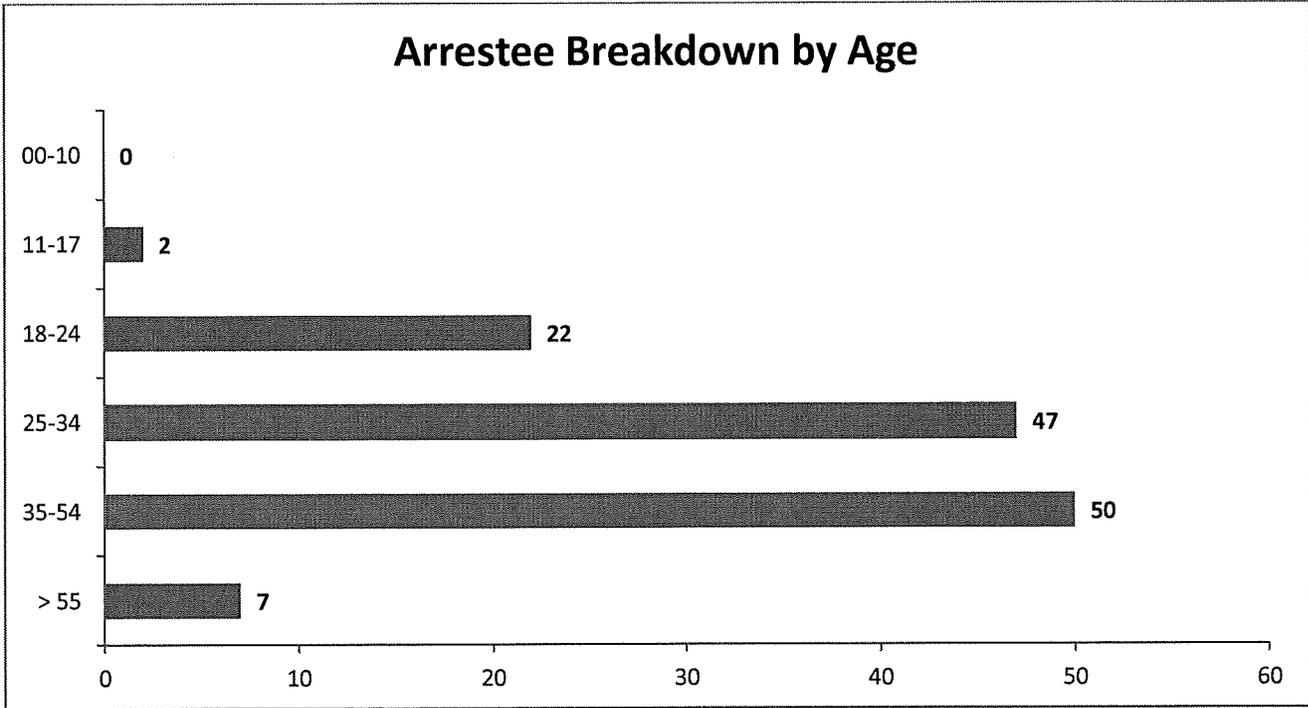
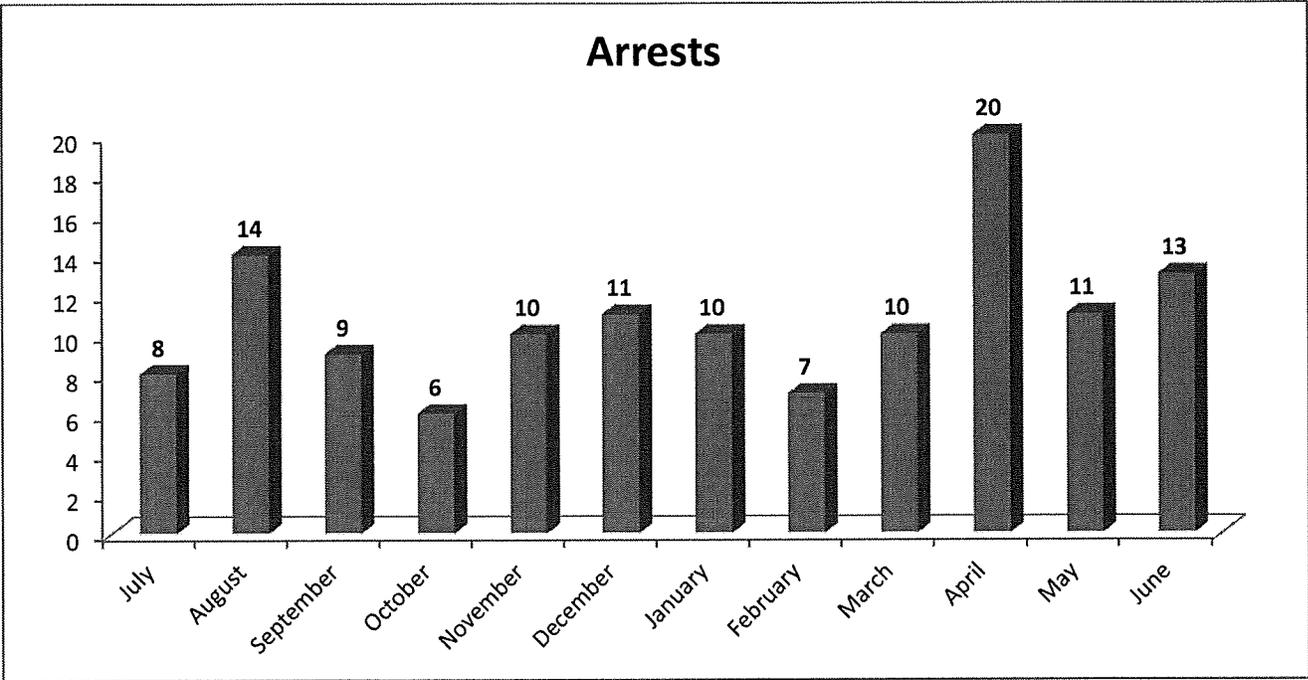
	FY20	FY21	FY20-FY21
<b>CRIMES AGAINST SOCIETY</b>			
Drug/Narcotic Violations	13	19	6
Drug Equipment Violations	0	0	0
Betting/Wagering	0	1	1
Operating/Promoting/Assisting Gambling	0	1	1
Gambling Equipment Violations	0	0	0
Sports Tampering	0	0	0
Pornography/Obscene Material	0	2	2
Prostitution	0	0	0
Assisting or Promoting Prostitution	0	0	0
Purchasing Prostitution	0	0	0
Weapon law Violations	2	7	5
Animal Cruelty	0	1	1

### Arrestee Race Breakdown

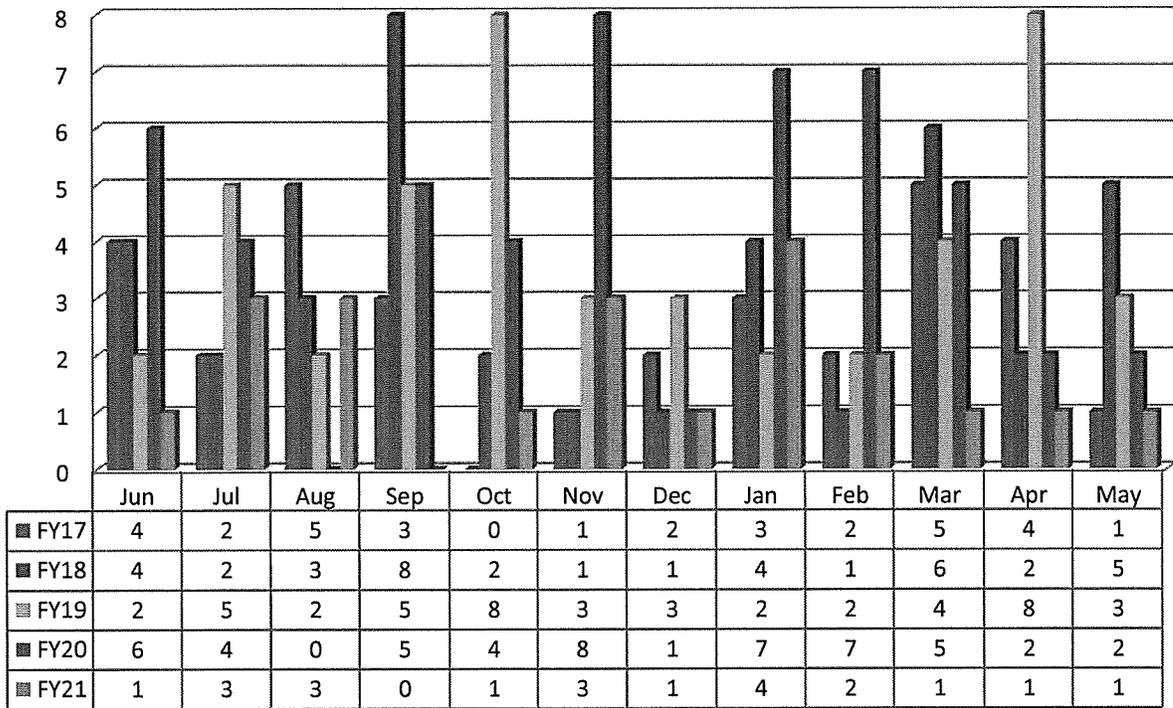


### Arrestee Sex Breakdown



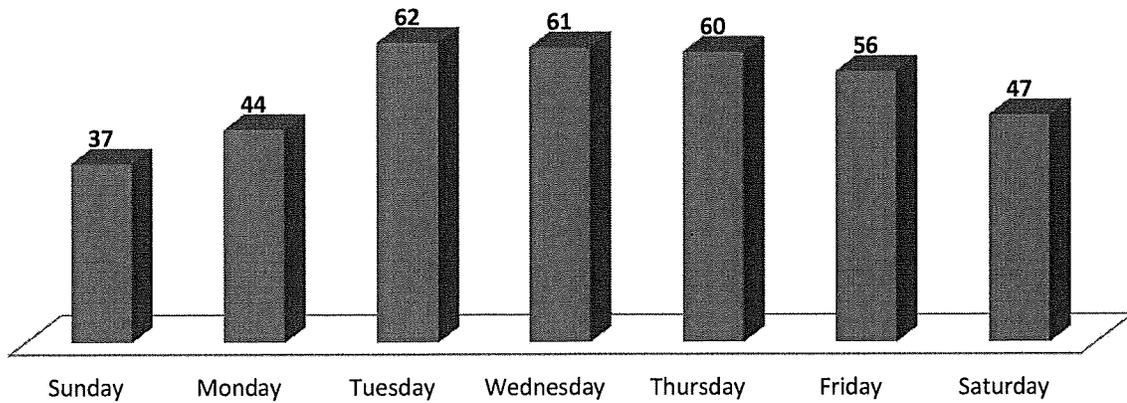


### Winthrop Overdoses

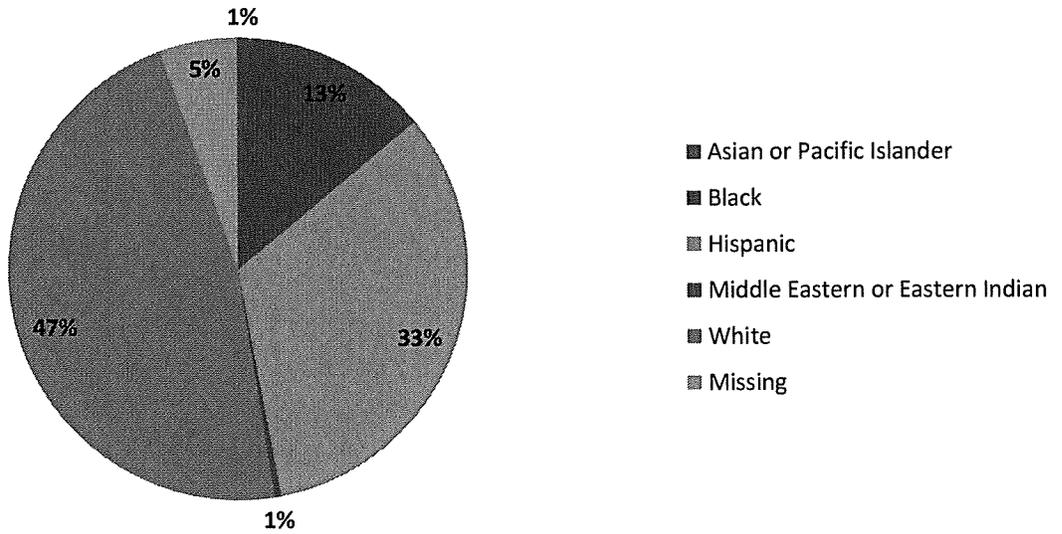


### Winthrop Traffic Statistics:

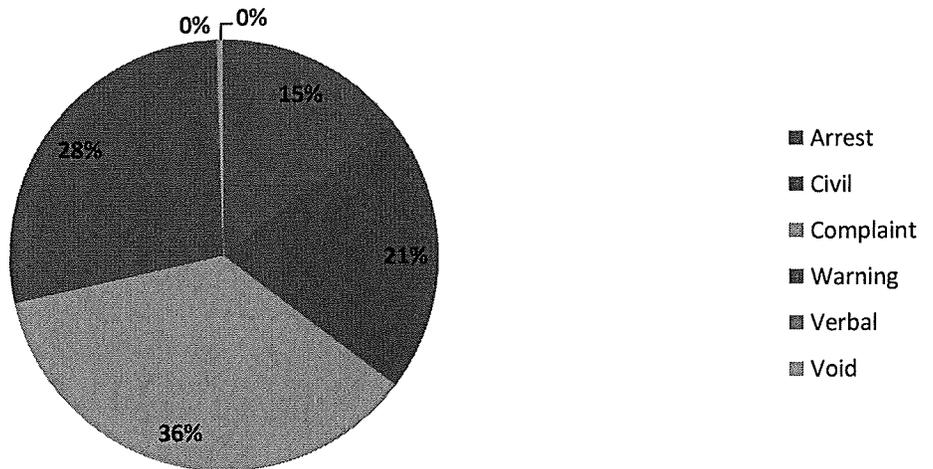
#### Citations by Day of the Week

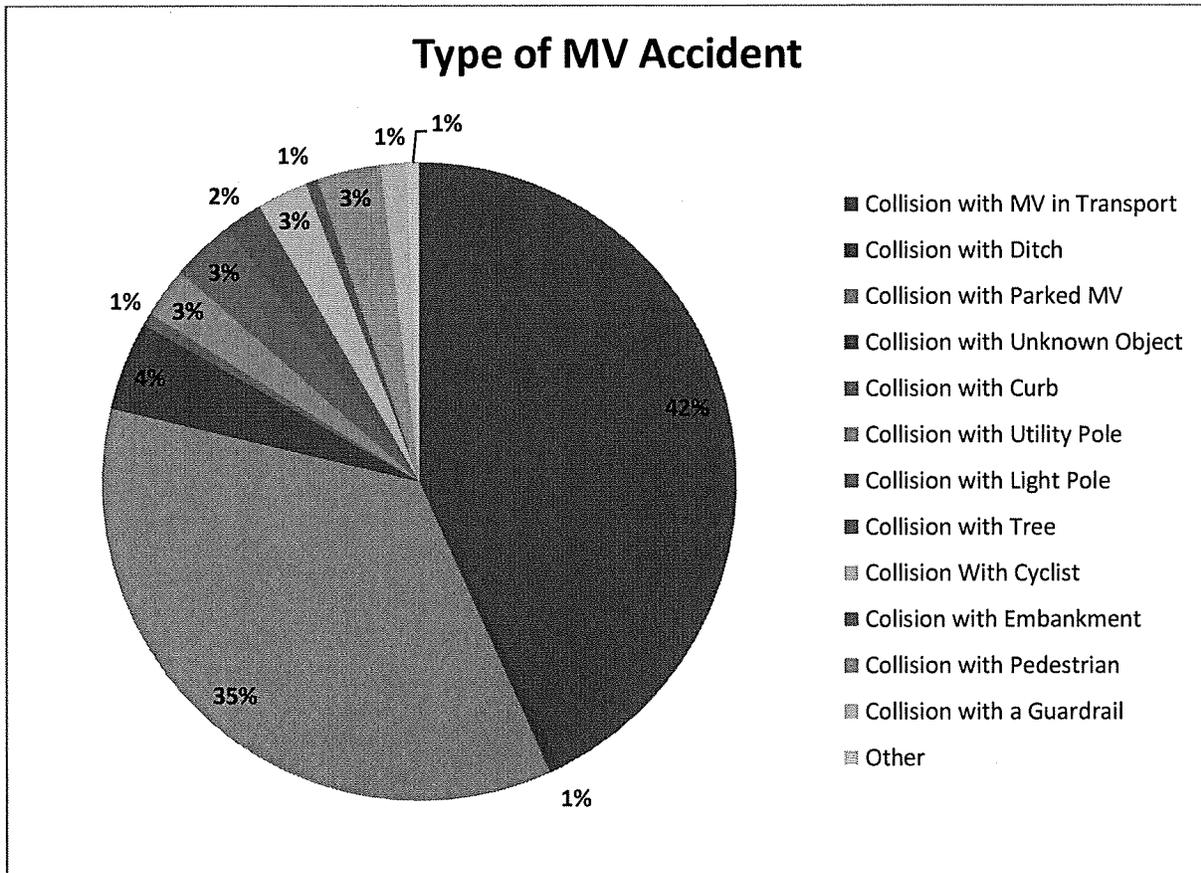
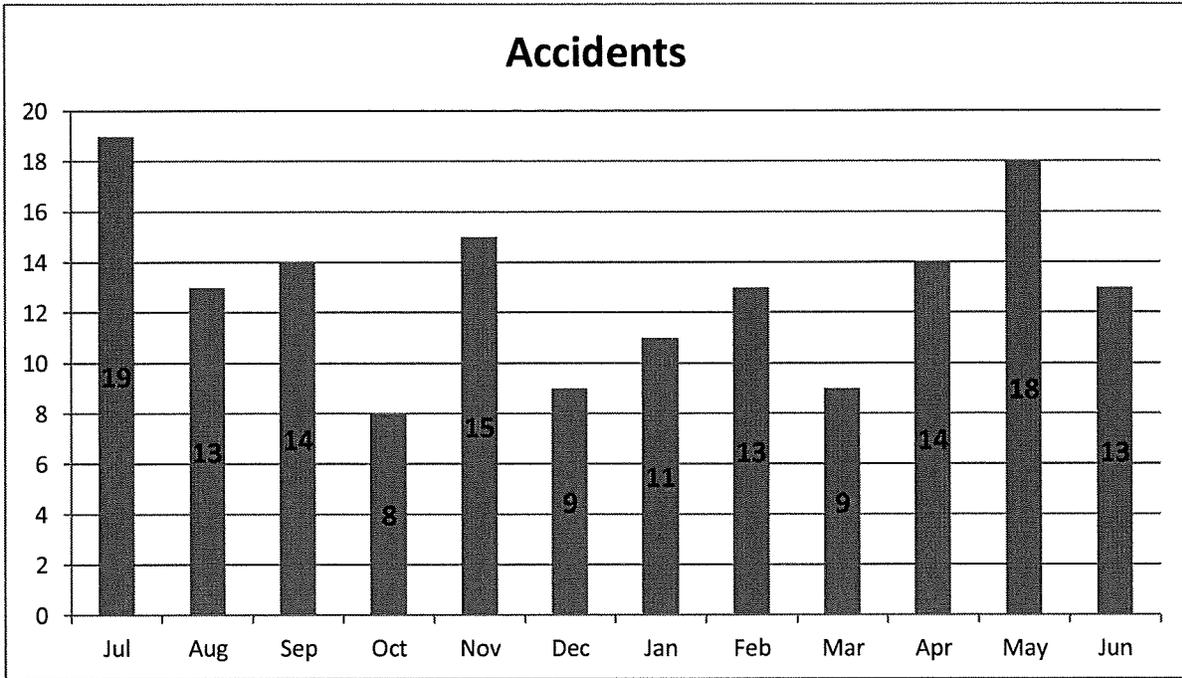


### Racial Composition of Citations



### Citations





## Winthrop Retirement:



Sgt. Judy Racow has been a member of the Winthrop Police Department for nearly 30 years of service. Sgt. Racow joined the Winthrop Police Department in August 1993 and spent much of her career as a detective, having served as the department's first female detective.

Sgt. Racow has received numerous commendations and awards for bravery and actions beyond the call of duty during her long career in law enforcement. She received the Narcotics Enforcement Officers Award in 1996 from the New England Narcotic Officers Association. She also received the department community service award in 1996, having organized the Winthrop Police Department holiday toy drive for many years.

In 1996, while investigating drug case, then-Officer Racow was working undercover when a drug suspect tried to kidnap her. She struggled with the suspect and ultimately helped make the arrest. For her actions, she was honored with the George L. Hanna Memorial Award for Bravery by the Massachusetts Executive Office of Public Safety and Security. Sgt. Racow is also a military veteran and veteran of Operation Iraqi Freedom. We wish her the best in her retirement.

**Appointed** 1993      **Sgt.** 2020      **Retired** 2020

