

1/TP:

2:

3:

4:

5:

6:

VP:

Total Due



Town of Winthrop

2026 Resident Parking Permit Application

(See reverse for detailed instructions)

Temp. Permit Dates:

Issue Date Expiration

Circle if applicable: M S

Cash

Credit

Check/MO

#

To qualify for a resident parking permit, applicant must be a resident of Winthrop. All payments, fees, fines, parking tickets, and taxes including excise tax owed to the Town **MUST** be paid in full before receiving a permit. You are prohibited by ordinance from being issued any residential parking permit if the debt is not paid in full. Vehicles bearing commercial, repair, dealer, livery, or taxi plates do not qualify for issuance or use of a resident permit or placard. Town ordinances outlining the rules and regulations of the residential parking permit program are available on the Town's official website at <http://www.winthropma.gov>

Misrepresentation of eligibility will result in application denial, permit revocation, and/or fines as defined by ordinance in addition to loss of application fee.

Applicant Information

First Name: _____ Last Name: _____

Current Address: _____

Phone Number(s): Primary: () Alternate: ()

Email: _____ License / MA ID Number: _____

Registration Information (\$5.00 per vehicle)

(All registrations listed **MUST** be registered to the same household. Senior/HP discount only valid for vehicles registered to the senior or HP placard/plate holder.)

1. State Plate # 2. State Plate # 3. State Plate #

4. State Plate # 5. State Plate # 6. State Plate #

I am applying for:

New Permit **Renewal** (vehicle had a valid permit in 2025)

Applicants shall submit proof of residency and a copy of their current motor vehicle registration issued by the Massachusetts RMV affirming that the Town of Winthrop is the applicant's residence or that the vehicle is principally garaged in the Town of Winthrop. Copies of **TWO** of the residency documents listed on the back of this application must be submitted along with this application.

Visitor Placard (\$10.00)
Check this box if you would like a Visitor Placard.
(Limit one per household, additional \$10.00 charge)

Senior or Handicapped (No Charge)
Submit a copy of a valid placard or write in date of birth

D.O.B.: _____

Replacement
Check this box only if you are returning the permit or placard you need to replace. If you are unable to return the permit, you must apply for a new permit and submit proof that the original sticker is not still on a vehicle owned or operated by a Winthrop resident. Only one sticker can be issued to a registration per year without proof that the previous sticker is not still on the car bearing that registration number.

Temporary (one plate # per application)
A temporary permit can only be issued under the following circumstances: (check one)

New Resident who moved to town within the last 30 days

Unable to access driveway due to work (submit work agreement from company or notification from DPW)

Vehicle is under repair (submit rental agreement or work order)

Other valid exception: _____

Student: Must submit proof of Winthrop residency, a letter from an area college stating he or she is enrolled full time, and a copy of the RMV Non-Resident Driver Statement.

Military: Must submit proof of Winthrop residency and a copy of his or her orders showing an active-duty assignment in the area.

Applicant Signature: _____ **Date:** _____

I understand all the rules and regulations for the Resident Parking Permit Program and will abide by them.



Town of Winthrop

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Vehicles bearing Commercial, Livery, Taxi, dealer, or Repair plates are NOT eligible for a permit. Trailers and any bus or camper that exceeds 25 feet in length are also ineligible for a permit.

Misrepresentation of eligibility will result in application denial, permit revocation, and/or fines as defined by ordinance in addition to loss of application fee.

Instructions:

1. Submit this completed application, proof of current motor vehicle registration, and proof of residency. Applications may be submitted by mail to the following location along with all required supporting documentation and the appropriate fee (see below):

**Town of Winthrop - Resident Permit Program
One Metcalf Square - Town Hall, Room 8
Winthrop, MA 02152-3159**

In-Person applications are no longer accepted with the exception of special circumstances, which must be arranged in advance.

2. Permits **MUST** be affixed to the interior of the vehicle's windshield on the lower, driver's side corner and be completely visible. On motorcycles without windshields, the permit must be affixed to the left, front fork. **Permits from previous years must be removed prior to affixing the new permit.** Temporary and Visitor's placards must be displayed on the vehicle's dashboard on the driver's side, and all printed information must be visible. Failure to display the permit or placard in the correct place may result in a ticket being issued as if the vehicle was not displaying a permit. Vehicles parked on all town streets and municipal lots between 1:00 AM and 5:00 AM must display a valid permit or placard. Vehicles parked in violation of the ordinance are subject to receiving a parking ticket in the amount of \$25.00.
3. Temporary Placards may only be issued under the following circumstances:
 1. A new resident who moved to Winthrop within 30 days of the application date;
 2. A resident who is eligible for a permit, chooses not to have one on their vehicle, and needs to park on the street due to construction that makes their driveway inaccessible;
 3. A resident who has a valid permit on their vehicle, but the vehicle displaying the permit is under repair;
 4. A resident under the Tax Collector's list of exceptions.
4. Residents may apply for a visitor placard. Visitor placards are no longer automatically issued and are available only by request for an additional fee. Only one visitor placard may be issued per household.

Any TWO of the following may be submitted as Proof of Residency:

- A valid driver's license with correct address
- A valid MA motor vehicle registration with correct address
- A real estate tax bill, municipal water bill, or utility bill with the applicant's name
- A rental or lease agreement for rental where the applicant resides
- Such other proof acceptable to the revenue collections department

Resident Permit Fees as of September 23, 2020:

Resident Parking Sticker: (per vehicle)	\$5.00
Visitor Placard: (limit one per household)	\$10.00
Temporary Placard:	\$5.00

Fees will be waived for residents with valid DV or HP placards or plates and all residents age 65 or older for a visitor placard and sticker(s) issued to vehicle(s) registered in their name.

The fee for a 2026 resident permit between Oct.1 and Dec. 1 will be half of the fee listed. Applicants will need to reapply for a 2026 permit.

There will be no charge for a resident parking sticker if the applicant received a temporary placard as a new resident and the placard is replaced with a sticker prior to the expiration date.