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MEMORANDUM

Date: May 2, 2016
To: Mr. Arthur D. Leventis,
From: Lee Weishar, Ph.D.; PWS & Elise Leduc
Re: Winthrop Coastal Zone Management Resiliency Grant – Memorandum Task 1:
Kick off meeting and project Review

The Town of Winthrop has been awarded a CZM grant for Green Infrastructure for Coastal Resilience to conduct a green infrastructure feasibility study to mitigate erosion at Coughlin Park. The project will evaluate existing and future environmental conditions in the Coughlin Park area to develop the best potential alternatives for mitigating erosion and promoting natural resilience along the park's shoreline. Task 1 of the grant was to conduct a meeting with the Town, the grant requirements, and discuss the needs of the Town. This memo details the result of the meeting and fulfills the requirement of Task 1.

The project kickoff meeting was conducted on Friday April 1, 2016 at the DPW offices. The following people were present at the meeting:

Arthur Leventis	Woodard & Curran
Elise Leduc	Woods Hole Group
Lee Weishar	Woods Hole Group
Steve Calla	Town of Winthrop
Paul Flanagan	Town of Winthrop

During the meeting the project team was introduced to the Town representatives. The history of the site was discussed. The project site is composed primarily of dredged sediment that was placed on the site during the dredging of Boston harbor. The site has been eroding over the past decade. The Town regretted not trying to extend the Grand Avenue revetment around to protect the park.

Coughlin Park is used by the local residents and the Town received a grant to put in picnic tables and upgrade the tennis and basketball courts. The Town would like to mitigate the erosion on the western shore. The project boundaries were discussed and clarified as well as the specifics the Town would like addressed as part of the grant investigation.